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To: The Chair and Members
of the Cabinet

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

Date: 3 January 2023

Contact: Karen Strahan, 01392 382264

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CABINET

Wednesday, 11th January, 2023

A meeting of the Cabinet is to be held on the above date at 10.30 am in the Committee Suite (Clinton / Fortescue) - County Hall to consider the following matters.

Jan Spicer
Interim Chief Executive

A G E N D A

PART I - OPEN COMMITTEE

1 Apologies for Absence

2 Minutes

Minutes of the meeting held on 14 December 2022 (previously circulated).

3 Items Requiring Urgent Attention

Items which in the opinion of the Chair should be considered at the meeting as matters of urgency.

4 Announcements

5 Petitions

- 6 Question(s) from Members of the Council

FRAMEWORK DECISION

NIL

KEY DECISIONS

- 7 Budget Targets for 2023/2024

Report of the Director of Finance and Public Value (DF/23/02) on the Budget Targets for 2023/2024. This Report will follow.

Electoral Divisions(s): All Divisions

- 8 Budget Monitoring - Month 8

Report of the Director of Finance and Public Value (DF/23/01) on the Budget Monitoring position at Month 8. This Report will follow.

Electoral Divisions(s): All Divisions

- 9 Cullompton High Street Heritage Action Zone - Higher Bullring Public Realm Enhancement Project (Pages 1 - 34)

Report of the Director of Climate Change, Environment and Transport (CET/23/1) seeking approval to progress to tender and subsequently construction for Cullompton Higher Bullring public realm enhancement, attached.

An Impact Assessment is attached for the attention of Members at the meeting and is also published at <https://www.devon.gov.uk/impact/higher-bull-ring-heritage-action-zone-improvement-scheme-impact-assessment-december-2022/>.

Electoral Divisions(s): Cullompton & Bradninch

- 10 Contract Extension for the Supported Living Options Framework for Children Looked After and Eligible Care Leavers (Pages 35 - 46)

Report of the Head of Childrens Health and Wellbeing (Deputy Chief Officer), CS/23/1) seeking approval for an extension to the current Framework Agreement for 16+ Supported Accommodation, attached.

Electoral Divisions(s): All Divisions

MATTERS REFERRED

11 Notice(s) of Motion (Pages 47 - 58)

The following Notices of Motion submitted to the County Council by the following Councillors have been referred to the Cabinet in accordance with Standing Order 8(2) for consideration, to refer it to another Committee or make a recommendation back to the Council:

- (a) Istanbul Convention to Prevent and Combat Violence against Women and Girls and Article 59 - Councillor Atkinson
- (b) Stop Shortchanging Devon - Save our Services - Councillor Brazil
- (c) Voter Photo ID – Councillor's Wrigley / Bailey

Electoral Divisions(s): All Divisions

OTHER MATTERS

12 Torbay and Devon Safeguarding Adults Partnership - Annual Report (Pages 59 - 76)

Annual Report of the Chair of the Torbay and Devon Safeguarding Adults Partnership, attached.

Mr Northcott will be in attendance (via Teams) to present the Report.

Electoral Divisions(s): All Divisions

STANDING ITEMS

13 Question(s) from Members of the Public

14 Minutes

Minutes of the bodies shown below are circulated herewith for information or endorsement as indicated therein (i.e. any unstarred minutes):

- a Farms Estate Committee - 5 December 2022 (Pages 77 - 82)
- b Farms Estate Committee (Interviewing) - 19 December 2022 (Pages 83 - 84)
- c Farms Estate Committee (Interviewing) - 20 December 2022 (Pages 85 - 86)
- d Children's Services - Improvement Partnership Board (Pages 87 - 92)
- e SEND Improvement Partnership Board Minutes (Pages 93 - 94)

15 Delegated Action/Urgent Matters

The Register of Decisions taken by Members under the urgency provisions or delegated powers is available on the website in line with the Council's Constitution and Regulation 13 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The decisions taken and associated information can be found [here](#).

16 Forward Plan (Pages 95 - 106)

In accordance with the Council's Constitution, the Cabinet is requested to review the list of forthcoming business (previously circulated) and to determine which items are to be defined as key and/or framework decisions and included in the Plan from the date of this meeting.

The [Forward Plan is available on the Council's website](#).

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

NIL

Members are reminded that Part II Reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). They need to be disposed of carefully and should be returned to the Democratic Services Officer at the conclusion of the meeting for disposal.

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It is to be noted that Members of the Council must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

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Induction Loop available



CET/23/1
Cabinet
11 January 2023

Cullompton High Street Heritage Action Zone – Higher Bullring Public Realm Enhancement Project

Report of the Director of Climate Change, Environment and Transport

Please note that the following recommendations are subject to consideration and determination by the Cabinet (and confirmation under the provisions of the Council's Constitution) before taking effect.

Recommendation: that the Cabinet be asked:

- (a) to give approval for a public realm enhancement design (developed as part of the High Street Heritage Action Zone project) for the Higher Bullring area of Cullompton, as set out in Appendix 1, at a cost of £828,016, to proceed to tender and construction. There is no cost to Devon County Council;
- (b) to delegate powers to the Director of Climate Change, Environment and Transport, in consultation with the Local Member and Cabinet Member for Climate Change, Environment and Transport, to make minor amendments to the scheme design;
- (c) to approve an increase to the 2022/23 capital programme by £96,711, funded by developer contributions.

1. Summary

This report seeks approval to progress to tender and subsequently construction for Cullompton Higher Bullring public realm enhancement.

2. Introduction

The High Streets Heritage Action Zone (HSHAZ) programme, which is being delivered by Historic England, is a £95 million programme to unlock the potential of high streets across England, fuelling economic, social and cultural recovery and breathing new life into high streets for future generations. Approximately 60 high streets have been offered funding to give them a new lease of life. The lead partners in each place (mostly local authorities) are working with Historic England to develop and deliver schemes that will transform and restore disused and dilapidated buildings into new homes, shops, work places and community spaces, restoring local historic character and improving public realm.

The Cullompton Higher Bullring public realm enhancement project, delivered as part of the High Street Heritage Action Zone, has the following objectives as set out in the original Delivery Plan agreed with Historic England:

- Enhance the heritage setting of the town centre;
- Reduce the dominance of motor vehicles;
- Provide an extended space for community events and cultural activities while providing a focus for civic pride.

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It is expected that work will proceed ahead of any future delivery of the Cullompton Town Centre Relief Road.

3. Proposal

The streets and spaces in the town centre are currently dominated by traffic. The majority of the high street, particularly Fore Street, consists of a wide carriageway, with narrow pavements, poor quality surfacing, and little planting or street furniture. Whilst there are very few existing public spaces in the town centre, the street width is much wider at the Bullring, allowing for street trees, seating, wider pavements and the war memorial, and differing in character. The Heritage Access Zone is an opportunity to improve and create new public spaces to enhance the experience of visitors to the town centre.

The design has been developed with a consultant led concept approved by Mid Devon District Council (MDDC) to enable a standalone first phase, funded as part of the HSHAZ project, focussed around the War Memorial which would facilitate longer term improvements to the town centre. The design builds on the Town Centre Masterplan.

The HSHAZ funded first phase does not compromise flexibility or the ability of future traffic management options to respond to the town's growth.

The design has taken account of the views expressed through the consultation.

Key considerations in the course of the design included the War Memorial, the street trees, the bus stop, facilitation of loading and unloading and the parking in the area. All these issues were considered together.

In summary the key changes are:

- Carriageway width – this has been reduced to enable the creation of the enhanced public realm whilst remaining sufficient to maintain the current traffic flows
- Bus stop – moved south of the St John Court access, freeing up the setting of the War Memorial
- Pedestrian crossing – realigned slightly to reflect the new kerb alignments
- Disabled parking bays – realigned to enable the offset pedestrian crossing to function safely
- Market access – designed such that the market may continue to access the space to facilitate market days. The creation of the larger public realm allows for future market expansion.

The design process has demonstrated that relocating the bus stop southwards, away from the war memorial, will not detrimentally impact on visibility at the Tiverton Road junction.

The initial proposal for a double bus stop has been amended to a dedicated bus stop at the northern end with a loading bay at the southern end to support local business activities.

Key design considerations to enhance the Higher Bull Ring were around how to reduce parking to provide more space for amenity whilst still providing good accessibility. Parking currently surrounds part of the Grade II listed Cullompton War Memorial and dominates a great proportion of The Higher Bullring. This deducts from the historic cohesiveness of the street and occupies space which could be utilised to serve as part of the public realm. Initial consultation recognised that parking manoeuvres had a detrimental impact on town centre congestion. It was also recognised that there is currently limited provision for cycle parking.

A parking demand survey was undertaken during the initial concept design process, Appendix 2. It was demonstrated that with the removal of 10 spaces, 31 including 4 disabled spaces remaining, weekday demand would exceed capacity between 09:40 and 12:20 and 12:40 and 13:10. During this period, up to 5 cars would need to park elsewhere. Saturday demand would exceed capacity between 09:40 and 11:40 when up to 8 cars would need to park elsewhere. There is considered to be sufficient capacity in the nearby Forge Way car park to accommodate the displaced parking.

Planning:

It is anticipated that the proposed public realm works would fall under Permitted Development Rights (Part 9 and/or Part 12 of the Town and Country Planning [General Permitted Development] England Order 2015).

4. Options/Alternatives

As an alternative, the District and County Councils could abort the scheme and return the Heritage Action Zone Fund monies to Historic England.

5. Consultations

A two-stage public consultation has been undertaken. The first stage of public consultation concluded last year to form the basis for the initial design to pass through Stage 2 consultation process which has recently been completed.

The Stage 1 consultation on the public realm enhancement project took place at the same time as a consultation on the Cullompton Conservation Area Appraisal and Management Plan and the draft Cullompton Town Centre Masterplan. Officers from Mid Devon Council undertook the consultation in Cullompton between the 28th June and 13th August 2021. In terms of the HSHAZ public realm project, the consultation was to gather initial views on the Higher Bullring (and Fore Street) space and how the community would like to see them enhanced. Between 28th June and 13th August, comments on the public realm enhancement project were invited through the following approaches:

- Interactive map;
- Online and paper questionnaire
- Permanent exhibitions were made available at the Cullompton Community Centre and the Hayridge Centre.

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Additionally, three face to face public consultations took place when Council Officers attended:

- Farmers Market in Cullompton - 24th July 2021
- Art Week at The Walronds - 26th July 2021
- Tesco's car park in Cullompton in the late afternoon - 26th July 2021.

Stage 2 consultation on the public realm enhancement project took place between 4 July and 21 August.

Design proposals and feedback surveys were made available on the Mid Devon District Council website and at the Hayridge centre. Two drop in events were held at the Farmers market 30th July and Walronds Gardens 26th July. 32 feedback surveys were received, 21 completed online and 11 paper copies. In addition, 10 emails were received from local businesses/ residents raising specific queries.

Generally strong support for the proposals was received. There are a number of comments made by residents/businesses adjacent to the area of works which have been considered as part of Stage 4 design. These have been in relation to:

- The location of the bus stop
- The impact on Tiverton Road junction
- The provision of a loading bay for adjacent businesses
- Vehicular access for market traders
- Emergency services bay for Clarks Court
- Reduction in on street parking.

6. Strategic Plan

The scheme is well-aligned with a range of actions within the Strategic Plan, insofar as it would increase walking and cycling opportunities and therefore encourage more people to walk and cycle.

The scheme is designed to improve the urban environment in the Higher Bull Ring making it a more attractive destination for shopping and dining, and providing additional space for community activities. It would therefore help support a green economic recovery from COVID-19 for businesses.

The table below summarises how the proposals would impact achievement of relevant Strategic Plan actions according to a seven-point scale, whereby -3 represents a large negative impact and +3 represents a large positive impact

Strategic Plan priority	Strategic Plan action	Alignment
Responding to the climate emergency	Support a green recovery from COVID-19	+3 (large positive)
Responding to the climate emergency	Prioritise sustainable travel and transport	+3 (Large positive)
Responding to the climate emergency	Encourage sustainable lifestyles	+3 (Large positive)

Improving health and wellbeing	Secure investment in transport infrastructure	+2 (moderate positive)
Investing in Devon's economic recovery	Maintain and, where necessary, improve our highway network and improve sustainable transport options	+2 (Moderate positive)
Improving health and wellbeing	Give people greater opportunities for walking and cycling to increase their physical activity	+3 (Large positive)
Helping communities to be safe, connected and resilient	Enable a range of transport options, including public transport	+1 (Slight positive)

7. Financial Considerations

MDDC are the lead partner and accountable body for the programme. The scheme is managed under appropriate financial and legal regulations.

The estimated financial profile and funding sources, of the scheme are as follows:

	Prior Years Spend £	2022/23 Estimate £	2023/24 Estimate £	Total £
Historic England capital grant	48,016		505,000	553,016
Mid Devon District Council contribution			150,000	150,000
Cullompton Town Council contribution			25,000	25,000
Section 106	3,289	96,711		100,000
Total	51,305	96,711	680,000	828,016

£680,000 has been included in 2023/24, the Medium Term Capital Programme, due to be submitted to Cabinet in January 2023.

8. Legal Considerations

It is anticipated that the proposed public realm works would fall under Permitted Development Rights (Part 9 and/or Part 12 of the Town and Country Planning [General Permitted Development] England Order 2015). Notwithstanding this, a two-stage public consultation has been undertaken.

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9. Environmental Impact Considerations (Including Climate Change)

The design consultants considered how the proposals can help to mitigate impact on climate change, and how the design can support Devon County Council and Mid Devon to become carbon neutral by 2030.

10. Equality Considerations

Where relevant, in coming to a decision the Equality Act 2010 Public Sector Equality Duty requires decision makers to give due regard to the need to:

- eliminate discrimination, harassment, victimisation and any other prohibited conduct;
- advance equality by encouraging participation, removing disadvantage, taking account of disabilities and meeting people's needs; and
- foster good relations between people by tackling prejudice and promoting understanding

in relation to the protected characteristics (age, disability, gender reassignment, marriage and civil partnership (for employment), pregnancy and maternity, race/ethnicity, religion or belief, sex and sexual orientation).

A decision maker may also consider other relevant factors such as caring responsibilities, rural isolation or socio-economic disadvantage.

In progressing this particular scheme / proposal, an Impact Assessment has been prepared which has been circulated separately to Cabinet Members and also is available on the Council's website at [Higher Bull Ring Heritage Action Zone Improvement Scheme Impact Assessment - December 2022 - Impact Assessment \(devon.gov.uk\)](https://www.devon.gov.uk/higher-bull-ring-heritage-action-zone-improvement-scheme-impact-assessment-december-2022-impact-assessment)

Members will need to consider the Impact Assessment for the purposes of this item / meeting.

The design process has required that the scheme is 'fully accessible and inclusive to everyone, including in terms of mobility and visually impaired'. An overarching project aim is to ensure that the enhancement design 'delivers a coherent and unifying design for the whole study area that meets the current and future needs of the community'. All necessary highways safety audits will be undertaken through the detailed design and construction phases.

11. Risk Management Considerations

The project risks identified are continually reviewed with the Project Board and have previously been shared with Historic England during the funding application and subsequent communications.

12. Public Health Impact

The proposed scheme will introduce increased active travel opportunities in the form of additional cycle parking. The scheme aims to create more space and a more attractive for pedestrians to enjoy and access shops and services through footway widening, enhanced greening and seating.

13. Reasons for Recommendations

In order to unlock the potential of Cullompton High Street, fuelling economic, social and cultural recovery for future generations.

Meg Booth

Director of Climate Change, Environment and Transport

Electoral Divisions: Cullompton & Bradninch

Cabinet Member for Climate Change, Environment and Transport Councillor Andrea Davis

Local Government Act 1972: List of Background Papers

Background Paper: Nil

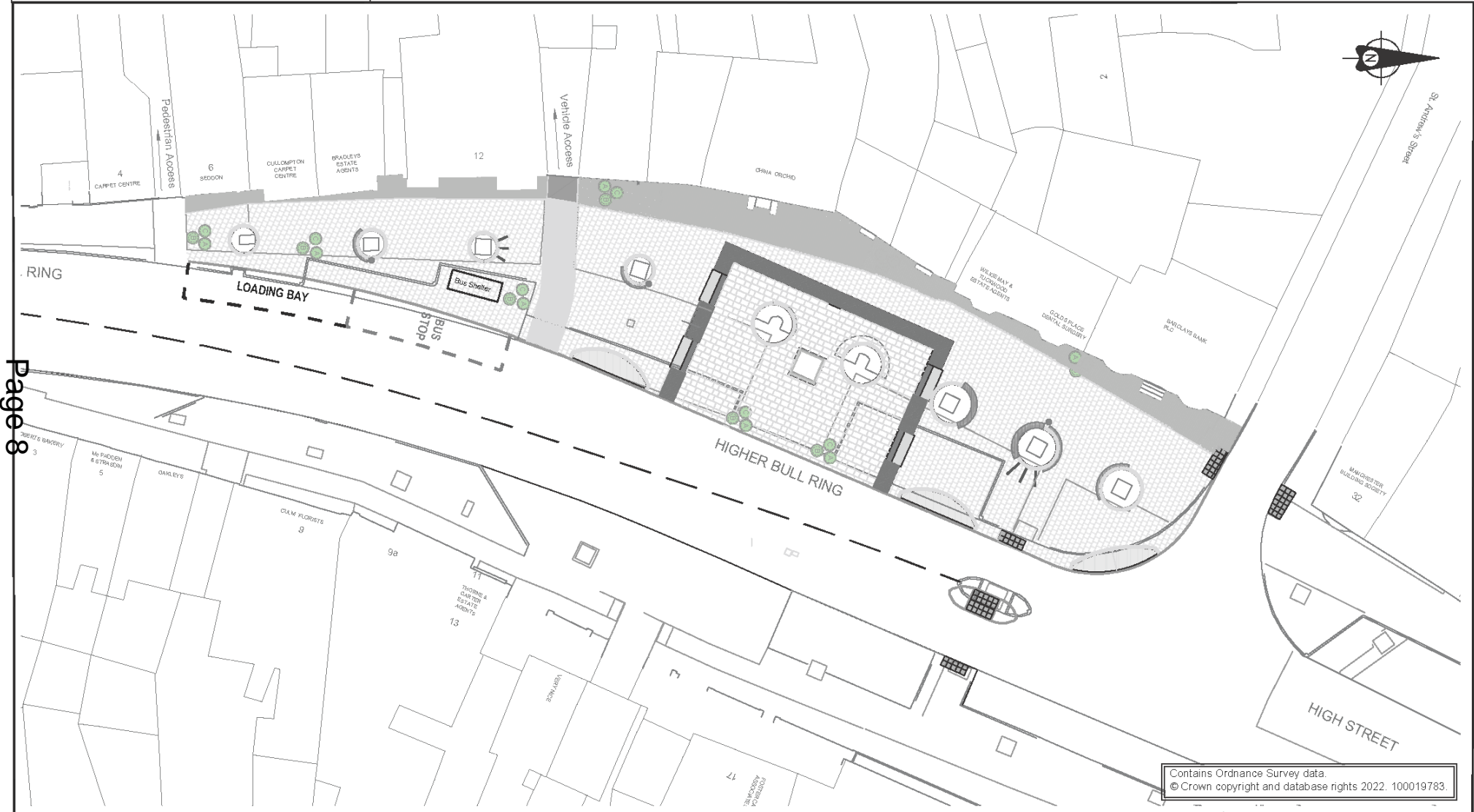
Contact for Enquiries:

Name: Tom Vaughan


Telephone: 01392 383000

Address: Devon Highways, Heron Road, Exeter EX2 7PH

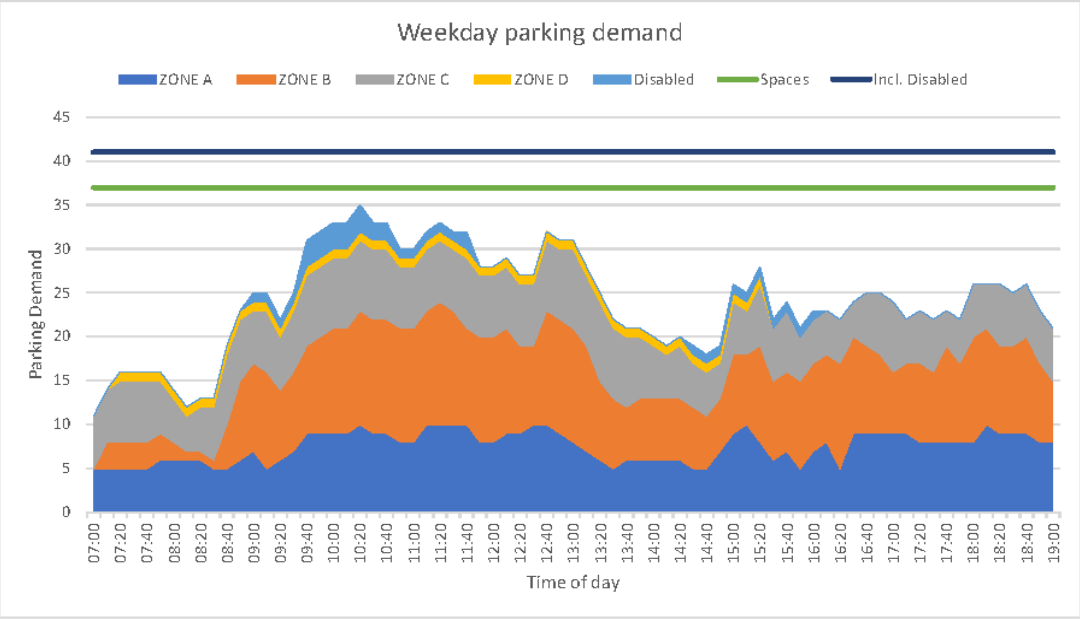
Cullompton High Street Heritage Action Zone – Higher Bullring Public Realm Enhancement Project - Final



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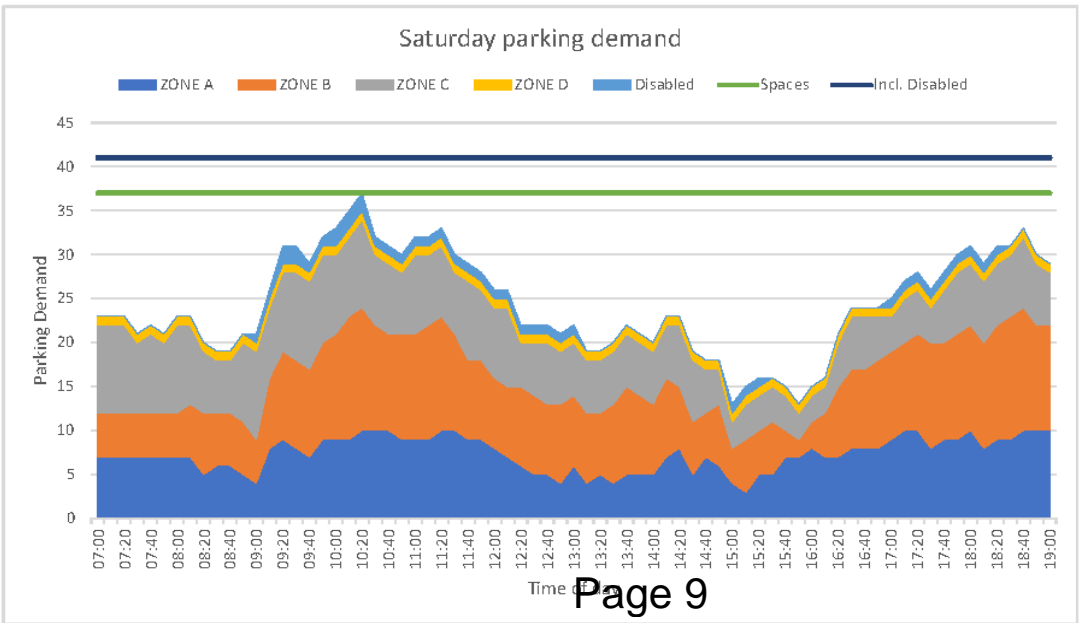
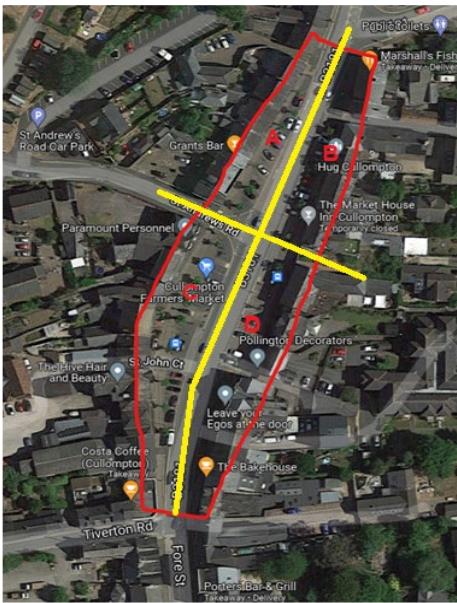
	Engineering Design Group	Cabinet job/title/proposal CULMPTON BULLRING ENHANCEMENT	date	scale
			number C19034/4 - Cabinet	

Appendix 2 to CET/23/1



- Zone A = North west
- Zone B = North East
- Zone C = South West
- Zone D = South East

	Spaces
Zone A	11 Spaces
Zone B	15 Spaces
Zone C	10 Spaces
Zone D	1 space and 4 Disabled



Impact Assessment

Assessment of: Higher Bull Ring Heritage Action Zone Improvement Scheme

Service: Climate Change, Environment and Transport

Head of Service: Meg Booth

Version / date of sign off by Head of Service: 19/12/2022

Assessment carried out by (job title): Tom Vaughan (Neighbourhood Highways Manager)

1. Description of project under review

The Cullompton Higher Bullring public realm enhancement project is proposed to be delivered as part of the High Street Heritage Action Zone which has the following objectives, as set out in the original Delivery Plan agreed with Historic England:

- Enhance the heritage setting of the town centre;
- Reduce the dominance of motor vehicles;
- Provide an extended space for community events and cultural activities while providing a focus for civic pride.

The proposed changes include a reduction in carriageway width to enable the creation of the enhanced public realm whilst remaining sufficient to maintain the current traffic flows, moving the bus stop south of the St John Court access, freeing up the setting of the War Memorial, realigning the pedestrian crossing slightly to reflect the new kerb alignments, and adjusting disabled parking bays to enable the offset pedestrian crossing to function safely. The market access will be designed to facilitate market days. The creation of the larger public realm allows for future market expansion.

2. Reason for change / review

The streets and spaces in the town centre are currently dominated by traffic. The majority of the high street, particularly Fore Street, consists of a wide carriageway, with narrow pavements, poor quality surfacing, and little planting or street furniture. Whilst there are very few existing public spaces in the town centre, the street width is much wider at the Bullring, allowing for street trees, seating, wider pavements and the war memorial, differing in character. The Heritage Access Zone is an opportunity to improve and create new public spaces to enhance the experience of visitors to the town centre.

The aim of the project is to make Cullompton Town Centre a more desirable place for businesses, visitors, investors and local people, by encouraging new and sustainable cultural activity in the high street areas, helping improve perceptions of the high street and its heritage and restoring and enhancing the local character of the high street area.

3. Aims / objectives, limitations and options going forwards (summary)

Cullompton Higher Bullring public realm enhancement project aims to:

- Enhance the local character of the high street area
- Enable the creation of the enhanced public realm

These aims will be achieved through:

- Widening footways and pedestrian areas
- A reduction of on-street parking
- Enhanced greening and seating

The proposal has been through two stages of public consultation on the details of the scheme

Limitations

The exact specification of proposals is under development and will be subject to a Mid Devon District Council budgetary review in light of a scheme cost estimate.

Scheme delivery is dependent of the Historic England Heritage Action Zone Government grant allocation, which has an achievable but ambitious delivery timescale.

A stage 1 road safety audit will be carried out during the detailed design process.

Options

Alternative options to proceeding with the current proposal include:

As an alternative, the District and County Councils could abort the scheme to keep the status quo as a result of which the streets and spaces in the town centre will remain dominated by traffic, a wide carriageway, with narrow pavements, poor quality surfacing, and little planting or street furniture. This option would also risk other potential Government investment at this time and could also damage potential for securing funding for schemes in the future.

4. People affected and their diversity profile

The people potentially affected by the Higher Bull Ring Heritage Action Zone proposals are those principally living or working in Cullompton. The diversity profile for Mid Devon is presented below, with Devon and England overall used as comparators.

Age

As shown below in Table 1, the population of Mid Devon was somewhat older than the national average at the 2011 Census, with the proportions aged 0-19 and 20-64 below the national average, and the proportions age 65+ being above the national average. However, the town has a younger population than Devon as a whole.

Geography	Total	% Age 0-19	% Age 20-64	% Age 65+
Mid Devon	83290	22.5%	54%	24%
Devon	746,399	21%	56%	23%
England	53,012,456	24%	60%	16%

Table 1 Age (Census 2011)

Younger people (aged 0-10) tend to be more reliant on walking and cycling than those aged 21-59 and older people (aged 60+). Under 20s make 40% of their journeys by foot or by cycle, compared to 33% for those aged 21-59, and 31% for those 65+ (National Travel Survey, 2020). Data from the National Travel Survey in 2020 highlighted that young children aged 5 to 10 years old have the highest rates of cycle access (88%), while only 25% of those aged 60+ owns or has access to a bicycle.

Ethnicity

Table 2 shows that Cullompton, as with Devon as a whole, is significantly lower in ethnic diversity than England as a whole, with 98% of the population being White, compared with a national average of 85%. The non-White population was predominantly Asian/ Asian British and from mixed/multiple ethnic groups.

Geography	Total	% White	% Mixed/multiple ethnic groups	% Asian/Asian	% Black/African/Caribbean/Black	% Other
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				British	British	Ethnic Group
Cullompton	9526	98%	0.5%	0.8%	0.2%	0%
Devon	746,399	97.5%	0.9%	1.2%	0.2%	0.2%
England	53,012,456	85.4%	2.3%	7.8%	3.5%	1.0%

Table 2 Ethnicity (Census 2011)

The 2019 National Travel Survey indicated that White people tend to make 2% of trips by cycle and Asian or Black people cycle for 1% of trips. However, Asian and Black people and people from mixed/other ethnic groups make a greater proportion of trips on foot, a greater proportion of trips by 'active travel' (i.e. walking and cycling combined) than White people¹.

¹ [Travel by distance, trips, type of transport and purpose - GOV.UK Ethnicity facts and figures \(ethnicity-facts-figures.service.gov.uk\)](https://ethnicity-facts-figures.service.gov.uk/)

Health and disability

The proportions of people describing themselves as being in bad health or being limited in their day-to-day activities by disability within Cullompton were approximately in line with the Devon and England averages (Table 3).

Geography	Total	% Activities Limited	% Activities not limited	% (Very) good health	% Fair Health	% (Very) bad health
Cullompton	9687	18%	82%	81%	14%	5%
Devon	746,399	19%	81%	81%	14%	5%
England	53,012,456	18%	82%	81%	13%	5%

Table 3 Health and Disability (Census 2011)

Disabled people and people with long-term illnesses tend to make fewer trips by all modes than non-disabled people. The disparity is particularly stark amongst those whose condition(s)/illness(es) reduce their ability to carry out day-to-day activities 'a lot', these people make an average of just 594 trips annually, compared to 1,014 among non-disabled people. Additionally, whilst the proportion of trips made by walking is similar amongst both disabled people and non-disabled people, the proportion of trips by cycle is considerably lower for disabled people (1.1%) than nondisabled people (2.0%).

Gender

Table 4 shows that, as in England overall, there were slightly more females than males recorded as resident in Mid Devon at the 2011 Census. Information about other gender identities was not collected at the 2011 Census.

Geography	Total	Male	Female
Mid Devon	83,290	49%	51%
Devon	746,399	48%	52%
England	53,012,456	49%	51%

Table 4 Gender (Census 2011)

According to the 2019 National Travel Survey, on average, females make slightly more trips in total than males, at 990 per person per year versus 915 per person per year. Females make a greater proportion of trips on foot, but a lower proportion by cycle – with males taking on average 24 trips by cycle per year compared to 8 trips for women².

Socio-economic status

The Index of Multiple Deprivation³ ranks LSOAs (Lower Super Output Areas) based on a range of aspects of an individual's living conditions including income, education, employment and health, to produce a relative measure of deprivation. The average social deprivation score taken from the English Indices of Multiple Deprivation (2010) shows Cullompton as having a relatively low level of deprivation, but this does mask some pockets of deprivation. A section of Cullompton town centre is ranked the 8th most deprived Lower-layer Super Output Area (LSOA) in Mid Devon. The proportion of trips made on foot decline from an average of 37% among people in the lowest income quintile, to 34% among those in the highest income quintile.

² [2018 National Travel Survey Factsheets \(publishing.service.gov.uk\)](https://publishing.service.gov.uk)

³ [Indices of Deprivation 2015 and 2019 \(communities.gov.uk\)](https://communities.gov.uk/indices-of-deprivation-2015-and-2019)

Businesses and Residents

In the short term, during construction work for Cullompton Higher Bullring public realm enhancement project, it is anticipated that some negative impact on nearby businesses and residents may be experienced. This would be managed and monitored as far as possible, including thorough liaison with local businesses and stakeholders to minimise the impact of improvement works.

5. Stakeholders, their interest and potential impacts

- Mid Devon District Council. - The Cullompton Higher Bullring public realm enhancement project is being delivered as part of the High Street Heritage Action Zone by MDDC
- Devon County Council – the local transport authority. The delivery of the proposal aligns with various objectives of the Council, including supporting sustainable economic recovery and, improving health and wellbeing
- Cullompton Town Council – the residents and business owners in this council area would be expected to benefit from the proposals.

6. Research used to inform this assessment

Demographic data for the geographies affected by the proposal has been sourced from the 2011 Census using the Nomis website², whilst data on the demographics of users of individual modes of transport was sourced from the 2019 National Travel Survey³. Deprivation data was taken from the English Indices of Multiple Deprivation (2019)⁴.

² [Nomis - Official Labour Market Statistics \(nomisweb.co.uk\)](https://nomisweb.co.uk/)

³ [National Travel Survey: 2019 - GOV.UK \(www.gov.uk\)](https://www.gov.uk/national-travel-survey-2019)

⁴ [English indices of deprivation 2019 - GOV.UK \(www.gov.uk\)](https://www.gov.uk/english-indices-of-deprivation-2019)

7. Description of consultation process and outcomes

A two-stage public consultation has been undertaken. The first stage of public consultation concluded last year to form the basis for the initial design to pass through Stage 2 consultation process which has recently been completed.

The Stage 1 consultation on the public realm enhancement project took place at the same time as a consultation on the Cullompton Conservation Area Appraisal and Management Plan and the draft Cullompton Town Centre Masterplan. Officers from Mid Devon Council undertook the consultation in Cullompton between the 28th June and 13th August 2021. In terms of the HSHAZ public realm project, the consultation was to gather initial views on the Higher Bullring (and Fore Street) space and how the community would like to see them enhanced. Between 28th June and 13th August, comments on the public realm enhancement project were invited through the following approaches:

- Interactive map;
- Online and paper questionnaire
- Permanent exhibitions were made available at the Cullompton Community Centre and the Hayridge Centre.

Additionally, three face to face public consultations took place when Mid Devon District Council Officers attended

Farmers Market in Cullompton - 24th July 2021;

• Art Week at The Walronds - 26th July 2021;

• Tesco's car park in Cullompton in the late afternoon - 26th July 2021

Stage 2 consultation on the public realm enhancement project took place between 4 July and 21 August. Design proposals and feedback surveys were made available on the Mid Devon District Council website and at the Hayridge centre. Two drop in events were held at the Farmers market 30th July and Walronds Gardens 26th July. 32 feedback surveys were received, 21 completed online and 11 paper copies. In addition, 10 emails were received from local businesses/ residents raising specific queries.

Generally strong support for the proposals was received. There are a number of comments made by residents/businesses adjacent to the area of works which have been considered as part of Stage 4 design. These have been in relation to:

- The location of the bus stop
- The impact on Tiverton Road junction
- The provision of a loading bay for adjacent businesses
- Vehicular access for market traders
- Emergency services bay for Clarks Court
- Reduction in on street parking

The local authority must consider how people will be affected by the service, policy or practice. In so doing we must give due regard to the need to: eliminate unlawful discrimination, harassment and victimisation; advance equality of opportunity and foster good relations.

Where relevant, we must take into account the protected characteristics of age, disability, gender, gender reassignment, pregnancy and maternity, marriage and civil partnership, sexual orientation, race, and religion and belief. This means considering how people with different needs get the different services they require and are not disadvantaged, and facilities are available to them on an equal basis in order to meet their needs; advancing equality of opportunity by recognising the disadvantages to which protected groups are subject and considering how they can be overcome.

We also need to ensure that human rights are protected. In particular, that people have:

- A reasonable level of choice in where and how they live their life and interact with others (this is an aspect of the human right to 'private and family life').
- An appropriate level of care which results in dignity and respect (the protection to a private and family life, protection from torture and the freedom of thought, belief and religion within the Human Rights Act and elimination of discrimination and the promotion of good relations under the Equality Act 2010).

A right to life (ensuring that nothing we do results in unlawful or unnecessary/avoidable death).

The Equality Act 2010 and other relevant legislation does not prevent the Council from taking difficult decisions which result in service reductions or closures for example, it does however require the Council to ensure that such decisions are:

- Informed and properly considered with a rigorous, conscious approach and open mind, taking due regard of the effects on the protected characteristics and the general duty to eliminate discrimination, advance equality and foster good relations.
- Proportionate (negative impacts are proportionate to the aims of the policy decision) ○ Fair ○ Necessary

- Reasonable, and ○ Those affected have been adequately consulted.

Characteristics	<p>Potential or actual issues for this group.</p> <p>[Please refer to the Diversity Guide and See RED]</p>	<p>In what way will you:</p> <ul style="list-style-type: none"> • eliminate or reduce the potential for direct or indirect discrimination, harassment or disadvantage, where necessary. • advance equality (to meet needs/ensure access, encourage participation, make adjustments for disabled people, 'close gaps'), if possible. • foster good relations between groups (tackled prejudice and promoted understanding), if relevant? <p>In what way do you consider any negative consequences to be reasonable and proportionate in order to achieve a legitimate aim?</p> <p>Are you complying with the DCC Equality Policy?</p>
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<p>All residents (include generic equality provisions)</p>	<p>Proposals involve the reduction of on-street parking provision, which may impact shoppers who previously parked directly outside shops and facilities at the Higher Bull Ring.</p> <p>Construction works to deliver the proposals may generate noise and cause some disruption, negatively impacting local residents and businesses.</p>	<p>A parking demand survey was undertaken during the initial concept design process. It was demonstrated that with the removal of 10 spaces, 31 including 4 disabled spaces remaining, weekday demand would exceed capacity between 09:40 and 12:20 and 12:40 and 13:10. During this period, up to 5 cars would need to park elsewhere. Saturday demand would exceed capacity between 09:40 and 11:40 when up to 8 cars would need to park elsewhere. There is considered to be sufficient capacity in the nearby Forge Way car park to accommodate the displaced parking.</p> <p>This would be managed and monitored as far as possible, including through liaison with local businesses and stakeholders to minimise the impact of improvement works.</p>
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Characteristics	<p>Potential or actual issues for this group.</p> <p>[Please refer to the Diversity Guide and See RED]</p>	<p>In what way will you:</p> <ul style="list-style-type: none"> eliminate or reduce the potential for direct or indirect discrimination, harassment or disadvantage, where necessary. advance equality (to meet needs/ensure access, encourage participation, make adjustments for disabled people, 'close gaps'), if possible. foster good relations between groups (tackled prejudice and promoted understanding), if relevant? <p>In what way do you consider any negative consequences to be reasonable and proportionate in order to achieve a legitimate aim?</p> <p>Are you complying with the DCC Equality Policy?</p>
Age	<p>Older people (aged 60+) make a higher proportion of trips by car, and a lower proportion of trips by walking and cycling than those aged less than 60 meaning they may benefit less from pedestrian enhancements than younger visitors.</p>	<p>31 parking spaces including 4 disabled spaces will remain. Public transport provision will not be detrimentally affected and waiting facilities will be improved.</p>

Disability (incl. sensory, mobility, mental health, learning disability, neurodiversity, long term ill health) and carers of disabled people	Disabled people make a lower proportion of trips by foot and by cycle than non-disabled people, meaning disabled people may receive a smaller share of the proposals' benefits than their proportion of the overall population.	31 parking spaces including 4 disabled spaces will remain. Public transport provision will not be detrimentally affected and waiting facilities will be improved. Proposed crossing improvements and widened footways will make the area safer and more accessible for all users, in particular those using wheelchairs or mobility scooters.
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<div> <div>Characteristics</div> <div>Page 25</div> </div>	<p>Potential or actual issues for this group.</p> <p>[Please refer to the Diversity Guide and See RED]</p>	<p>In what way will you:</p> <ul style="list-style-type: none"> eliminate or reduce the potential for direct or indirect discrimination, harassment or disadvantage, where necessary. advance equality (to meet needs/ensure access, encourage participation, make adjustments for disabled people, 'close gaps'), if possible. foster good relations between groups (tackled prejudice and promoted understanding), if relevant? <p>In what way do you consider any negative consequences to be reasonable and proportionate in order to achieve a legitimate aim?</p> <p>Are you complying with the DCC Equality Policy?</p>
Culture and ethnicity: nationality/national origin, ethnic origin/race, skin colour, religion and belief	It is not considered that there is the potential for any adverse impacts on the basis of culture and ethnicity.	Black and Asian people, people from mixed/multiple ethnic groups and people of other ethnicities make a greater proportion of trips by walking and cycling than White people, so people of these ethnicities may particularly benefit from the proposals.

Sex, gender and gender identity (including men, women, non-binary and transgender people), and pregnancy and maternity (including women's right to breastfeed)	It is not considered that there is the potential for any adverse impacts on the basis of sex, gender and gender identity.	It is not considered that there is the potential for any beneficial impacts on the basis of sex, gender and gender identity.
Sexual orientation and marriage/civil partnership	It is not considered that there is the potential for any adverse impacts on the basis of sexual orientation and marriage/civil partnership.	It is not considered that there is the potential for any beneficial impacts on the basis of sexual orientation and marriage/civil partnership.
Characteristics	<p>Potential or actual issues for this group.</p> <p>[Please refer to the Diversity Guide and See RED]</p>	<p>In what way will you:</p> <ul style="list-style-type: none"> • eliminate or reduce the potential for direct or indirect discrimination, harassment or disadvantage, where necessary. • advance equality (to meet needs/ensure access, encourage participation, make adjustments for disabled people, 'close gaps'), if possible. • foster good relations between groups (tackled prejudice and promoted understanding), if relevant? <p>In what way do you consider any negative consequences to be reasonable and proportionate in order to achieve a legitimate aim?</p> <p>Are you complying with the DCC Equality Policy?</p>

Other relevant socioeconomic factors such as family size/single people/lone parents, income/deprivation, housing, education and skills, literacy, sub-cultures, 'digital exclusion', access to transport options, rural/urban	It is not considered that there is the potential for any adverse impacts on the basis of other socioeconomic factors.	<p>People in lower income groups in general make a greater proportion of trips by walking and cycling than those in higher income groups, so people in lower income groups may particularly benefit from the proposals. This should enable them to better meet their needs and participate more fully in society, advancing equality.</p> <p>The improvement to the Heritage Action Zone in the Higher Bull Ring will create an environment in which everyone is encouraged to feel safe, welcome and relaxed and thus increase social interaction between all visitors, residents and business owners.</p>
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9. Human rights considerations:

It is not considered that there are any relevant human rights considerations.

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10. Supporting independence, wellbeing and resilience. Give consideration to the groups listed above and how they may have different needs:

In what way can you support and create opportunities for people and communities (of place and interest) to be independent, empowered and resourceful?

The Higher Bull Ring Heritage Action Zone proposals will provide a more desirable place for businesses, visitors, investors and local people, by encouraging new and sustainable cultural activity in the high street areas, helping improve perceptions of the high street and its heritage and restoring and enhancing the local character of the high street area. The improvements to the pedestrian realm will increase dwelling time for visitors, creating more opportunities for visitors and communities.

In what way can you help people to be safe, protected from harm, and with good health and wellbeing?

These proposals will improve safety in The Higher Bull Ring due to wider footways and improved crossings. The increased provision for active travel should encourage greater levels of activity for visitors, improving public health and increasing accessibility to community facilities and shops.

In what way can you help people to be connected, and involved in community activities?

The improvement to the pedestrian realm in The Higher Bull Ring, including the widening of footways, the provision of seating and additional greening, where possible, will create a welcoming, relaxed and safe setting for visitors to spend time together and within their communities.

11. Environmental analysis

An impact assessment should give due regard to the following activities in order to ensure we meet a range of environmental legal duties. The policy or practice does not require the identification of environmental impacts using this Impact Assessment process because it is subject to (please mark X in the relevant box below and proceed to the 4c, otherwise complete the environmental analysis table):

Devon County Council's Environmental Review Process	
Planning Permission	
Environmental Impact Assessment	
Strategic Environmental Assessment	

	Describe any actual or potential negative consequences. (Consider how to mitigate against these).	Describe any actual or potential neutral or positive outcomes. (Consider how to improve as far as possible).
Reduce, reuse, recycle and compost:	N/A	N/A
Conserve and enhance wildlife:	N/A	N/A
Safeguard the distinctive characteristics, features and special qualities of Devon's landscape:	N/A	N/A
Conserve and enhance Devon's cultural and historic heritage:	N/A	N/A
Minimise greenhouse gas emissions:	It is recognised that some local traffic may have to divert creating longer journeys, however, it also expected that some users will switch modes rather than simply changing driving route.	Overall, it is expected that the reallocation of road space from vehicles to active travel users is expected to have a positive environmental impact, reducing carbon emissions.

Minimise pollution (including air, land, water, light and noise):	The construction of The Higher Bull Ring Enhancement scheme may generate pollution in the short term. However, this will be reduced as far as practicable during the detailed design phases of the proposal.	Proposals aim to deliver air quality benefits
Contribute to reducing water consumption:	N/A	N/A
Ensure resilience to the future effects of climate change (warmer, wetter winters; drier, hotter summers; more intense storms; and rising sea level):	N/A	N/A
Other (please state below):		

12. Economic analysis

	Describe any actual or potential negative consequences. (Consider how to mitigate against these).	Describe any actual or potential neutral or positive outcomes. (Consider how to improve as far as possible).
Impact on knowledge and skills:	N/A	N/A
Impact on employment levels:	N/A	Proposals should improve sustainable, low-cost access to the Town Centre employment area.
Impact on local business:	A parking demand survey was undertaken during the initial concept design process. It was demonstrated that with the removal of 10 spaces, 31 including 4 disabled spaces remaining, weekday demand would exceed capacity between 09:40 and 12:20 and 12:40 and 13:10. During this period, up to 5 cars would need to park elsewhere. Saturday demand would exceed capacity between 09:40 and 11:40 when up to 8 cars would need to park elsewhere. There is considered to be sufficient	Public transport provision will not be detrimentally affected and waiting facilities will be improved. The Higher Bull Ring is likely to become a more popular destination for shopping and recreation which will increase trade for local businesses.

	capacity in the nearby Forge Way car park to accommodate the displaced parking.	
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3. Describe and linkages or conflicts between social, environmental and economic impacts (Combined Impacts):

The removal of 10 on-street parking spaces and improved active travel facilities may reduce the number of motorised visitors to The Higher Bull Ring but will transform the street into a healthier, safer and more welcoming environment for people accessing the area on foot, by cycle and public transport. This will bring social and environmental benefits for visitors and economic benefits to local businesses.

14. How will the economic, social and environmental well-being of the relevant area be improved through what is being proposed? And how, in conducting the process of procurement, might that improvement be secured?

As mentioned above, these proposals will bring economic benefits for local businesses in The Higher Bull Ring by encouraging increased dwelling in the area, and by making The Higher Bull Ring a more pedestrian-friendly environment. The social wellbeing of the area will be improved through the improvement of The Higher Bull Ring into a safer, more welcoming, and healthier street and the environmental wellbeing will be improved through the modal shift towards active travel.

15. How will impacts and actions be monitored?

The Higher Bull Ring Heritage Action Zone enhancement scheme will be monitored through consultation with the local member and local stakeholders.

CS/23/01
Cabinet
11th January 2023

Extension of the Supported Living Options for Children Looked After (CLA) & Eligible Care Leavers

Report of the Head of Children's Health and Wellbeing (Deputy Chief Officer)

Please note that the following recommendations are subject to consideration and determination by the Cabinet (and confirmation under the provisions of the Council's Constitution) before taking effect.

It is recommended that Cabinet:

- a) **Approve an eight-month extension to the existing Supported Living Options Framework Agreement for 16-17-year-old children in care and eligible care leavers, with an additional entry point at the start of the extension period, to go live at the start of February 2024.**
- b) **Delegate approval of the future commissioning and procurement strategy to the Director of Children's Services in consultation with the Cabinet Member for Children's Services.**
- c) **To apply an increase of 5% to Framework Agreement prices for the duration of the extension period.**

1. Summary

- 1.1 This report seeks approval from Cabinet for an extension of 8 months to the current Framework Agreement for 16+ Supported Accommodation. These services provide supported accommodation to 16-18-year-old children in care and eligible care leavers that promote independence and preparation for adulthood.
- 1.2 The commissioning of 16+ Supported Accommodation enables the Council to deliver our statutory duties to children in care and care leavers in line with:
 - Devon's Corporate Parenting Strategy.
 - [A Place Called Home Devon Sufficiency Strategy](#);
 - [Devon's SEND strategy](#).
- 1.3 The Supported Living Options Framework Agreement secures accommodation which caters for a broad range of needs, including emotional and behavioural issues. This allows young people to thrive and enables them to transition to independence or reunification with family.
- 1.4 In early 2022, the government announced that it will publish national standards for the statutory regulation of supported accommodation for 16- and 17-year-old looked after

children and care leavers. The draft national standards were published in early December 2022.

- 1.5 All supported accommodation providers accommodating young people aged 16 and 17 will need to be registered with OFSTED by October 2023. This requires providers to submit the necessary documentation and will precede OFSTED inspection visits from April 2024.

2. Background

2.1. Supported Living Options is a service that includes both supported accommodation and supported lodgings. The service is specified to meet the support needs of young people from 16 – 18 years of age who are transitioning from being in care to independent living. Services provided under this contract are currently unregulated.

2.2. The current Framework Agreement has two lots;

- Lot 1 – Supported Lodgings for Children Looked After & Eligible Care Leavers in Devon & Neighbouring Authorities.
- Lot 2 – Semi-Independent Residential and Shared Accommodation for Children Looked After & Eligible Care Leavers in Devon & neighbouring Authorities.

2.3. The Framework Agreement went live on 1st June 2019 and was commissioned as a 4-year agreement with 1 entry point for new providers to join, or existing providers to add new provisions. The Framework Agreement is due to end on 31st May 2023

2.4. In 2020, the Government consulted on a series of reforms to supported accommodation provision for children in care and care leavers, including the introduction of statutory regulation of this sector.

2.5. The DfE published the Government's response to the consultation in February 2021, this set out the following:

- Prohibit the placement of under-16s in unregulated provision – this requirement came into effect in September 2021.
- Consult on introducing national regulatory standards and Ofsted registration and inspection for providers of unregulated supported accommodation provision.
- Legislate to give Ofsted additional powers to take action against illegal unregistered children's homes.
- This provision type will be called 'Supported accommodation for young people', to ensure a consistent and universal understanding across the sector.
- Proposal to introduce regulations to prohibit placing looked after children and care leavers aged 16 or 17 in unregulated settings.

- The Government will introduce mandatory national standards overseen by Ofsted registration and inspection for provision that accommodates 16 and 17-year-old looked after children and care leavers.

2.6. The introduction of the mandatory national standards has been welcomed by providers currently on the Framework Agreement. The providers are committed to working with the council to prepare for, and meet, the national standards over the next 10 months.

2.7. National Standards were due to be published on an 'for information' basis in early 2022, however these were only published in early December 2022. All providers will be required to have a detailed statement of purpose and a 'workforce plan' which meet the requirements of the standards.

2.8. The standards are divided into 4 categories:

1. **Leadership and Management Standard:** The 'registered person' enables, inspires and leads a culture in relation to the supported accommodation.
2. **Protection Standard:** To ensure young people are safe and protected from harm.
3. **Accommodation Standard:** Children experience a comfortable and secure living environment.
4. **Support Standard:** Children received individual and tailored support.

2.9. Timeline for Ofsted Registration Implementation



2.10. The standards will have significant implications for the practice of providers and the quality of the offer to children and young people. This may impact on the ability and willingness of some providers to remain in this market. There is also a likelihood that there will be financial implications for providers to prepare for, and meet, the requirements of statutory regulation.

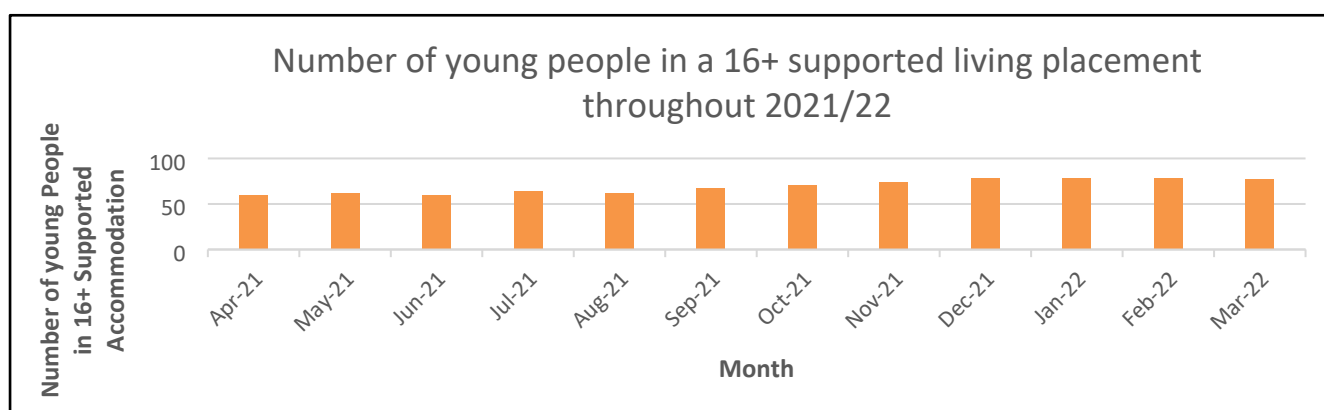
3. Review of the Supported Living Options Framework Agreement

3.1. Supported Living Options Framework Agreement providers deliver services to support 16 to 18-year-old children in care and eligible care leavers. Occasionally,

services extend to young people over the age of 18 when they are unable to transition to independent living. Young people are placed in homes and accommodation where they are safe, nurtured, are consulted and listened to, and are supported to get the most out of life.

3.2. The framework arrangements require the supported accommodation providers to submit a price for their weekly fees, with an additional “menu” of support that can be accessed. The assessed needs of the individual young person will determine which additional services are required to achieve good outcomes in their lives.

3.3. The numbers of young people in 16+ supported accommodation has increased since April 2020. At the start of Q1 2021/22 there were 60 young people in 16+ accommodation placements. At the end of Q4 2021/22 there were 77, which is an increase of 28% as summarised in the table below:

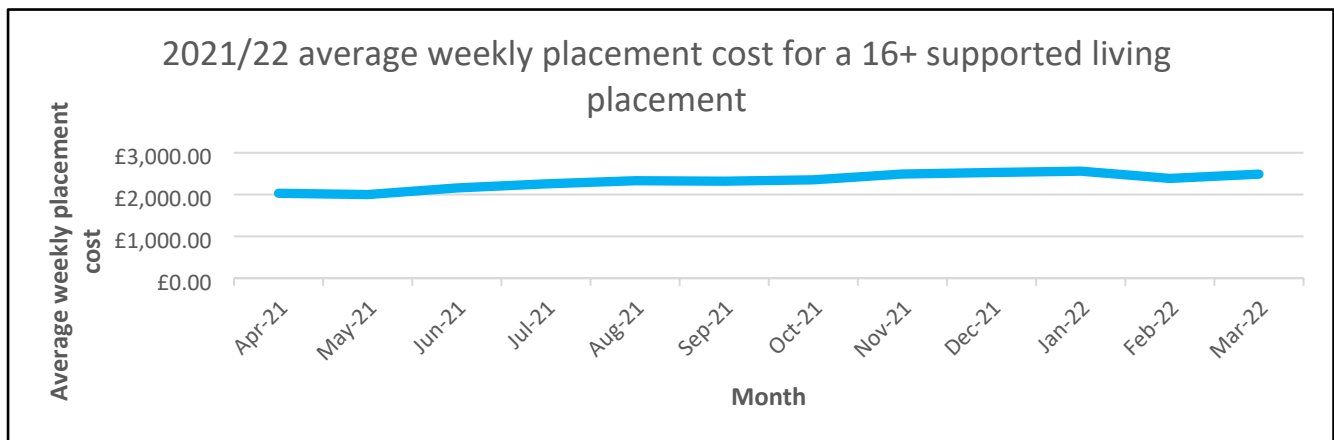


3.4. At the end of September 2022 there were 89 young people in 16+ supported accommodation. Of these, 60 are children in care and 29 are care leavers. These young people were placed as follows:

- 63 young people are placed with on framework providers in on framework provisions (71%)
- 10 young people are placed with on framework providers in off framework provisions (11%)
- 16 young people are placed with off framework providers in off framework provision (18%)

3.5. The increase in the number of young people in 16+ supported accommodation will continue to increase significantly over the next period. This is due to the projected increase in UASC aged 16+ over the next 12 months. This is expected to add between 8 and 10 additional young people each month for the next period.

3.6. During 2021/22 the average weekly placement cost for 16+ Supported Accommodation placements varied between £2,000 (in May 2021) and £2,559 (In December 2021).



3.7. In October 2022, the average weekly cost was at the following levels:

- The average weekly placement cost for those young people living in On Framework provisions is £2,047.
- The average weekly placement cost for those young people living in Off Framework provisions is £3,535.

3.8. The age profile of these placements is 61 young people aged 16-17 and 28 young people aged 18+. Both cohorts are expected to increase further due to increased numbers of Unaccompanied Asylum Seeking Children being referred to Devon through the National Transfer Scheme.

3.9. The average cost of placements for 18+ young people is just over £2,000 per week. A more detailed needs analysis will be carried out for this group of young people during the extension period. A more cost-effective model of semi-independent accommodation with 'floating support' will be developed for this group to reflect their transition to independent living. This approach will provide step-down opportunities for this cohort which will free up space for placements for 16-17 year-olds. This model of 18+ semi-independent accommodation will be included in the new commissioning arrangements following the extension period.

3.10. The majority of off framework placements are with Framework Agreement providers in settings which are not included on the Framework Agreement. The higher prices reflect our inability to fix spot placement prices. In a small number of cases, off Framework Agreement placements can be much higher cost to meet the support needs of the young person.

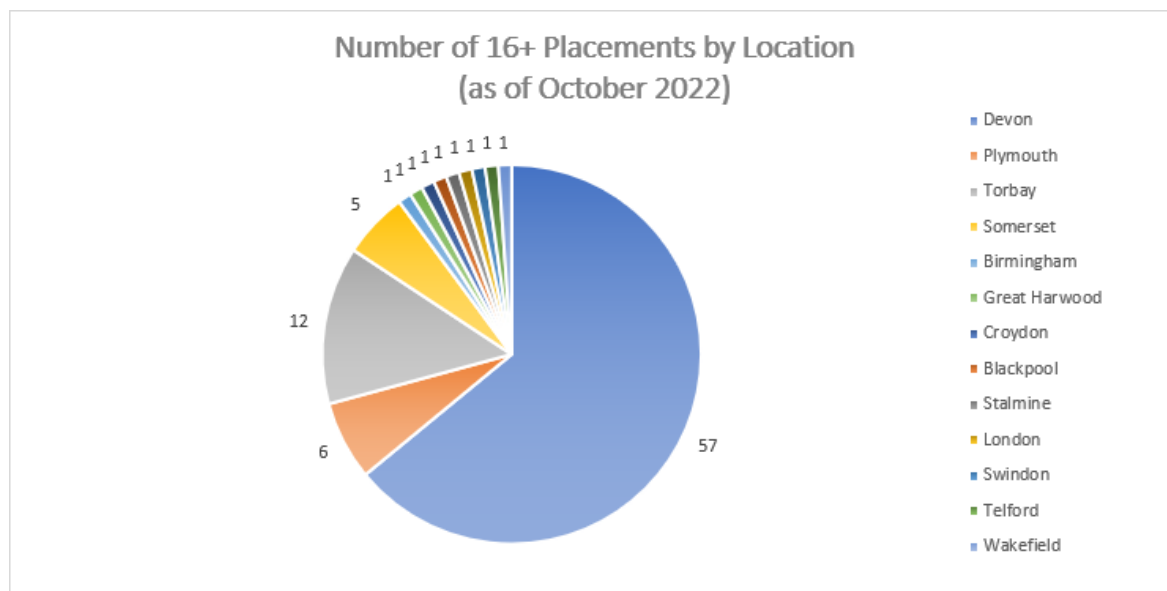
3.11. The average cost of Framework Agreement and off Framework Agreement placements is impacted by supported living providers being used to accommodate children and young people in exceptional or very high-cost placements. There are two children aged under 16 currently in exceptional placements with framework providers. The placements for these two children in care have an average weekly cost of £11,350. There are also two over 16s who require a high level of support at

an average cost of £12,921 per week with a level of care that was not anticipated for this Framework Agreement.

- 3.12. In summary, the Framework Agreement is working well with the majority (71%) of young people placed in on-Framework Agreement placements which are achieving a better weekly average cost compared to those off Framework Agreement placements. By including an entry point during the extension period there will be scope to include more providers and properties on the framework to increase capacity and choice.

4. Sufficiency

- 4.1. Under Lot 1, there is 1 provider on the Framework Agreement offering supported lodgings placements across Devon.
- 4.2. Under Lot 2, there are 23 providers on the Framework Agreement offering in 68 settings. There are 50 settings in Devon, 1 in Plymouth and 17 in Somerset.
- 4.3. The settings listed above are used by neighbouring authorities as well as Devon. In some cases, providers operate below capacity due to matching considerations, staff recruitment challenges, or sustainability issues.
- 4.4. As of October 2022, 57 young people (64%) are placed in 16+ placements in Devon, 23 young people (26%) are placed within the wider Peninsula region i.e. Somerset, Torbay, or Plymouth, and 9 young people (10%) are placed at a distance



- 4.5. The age profile of young people in supported accommodation placements includes 28 young people over the age 18. This is partly due to a lack of move on options for this group of young people to transition to independent or semi-independent accommodation.

- 4.6. The future procurement model will need to take into account the new national standards. In light of the new national standards, and the projected increased demand for supported accommodation services, commissioners will develop the supported accommodation specifications, including those reflecting the supported lodgings and semi-independent accommodation for 18+ young people in Devon. The extension period is required to effectively complete this essential work through engagement with providers and key partners.
- 4.7. The procurement approach will be based on a fully developed commissioning and procurement strategy following this period of engagement with the market and partner agencies. This strategy will be agreed with the Director of Children's Services in consultation with appropriate Lead Members.

Unaccompanied Asylum Seeker Children in Devon

- 4.8. There are currently 25 Unaccompanied Asylum Seeker Children (UASC) placed with Support Living Options Framework Agreement providers. It is anticipated that the number of UASC aged 16-17 in the care of Devon will continue to increase significantly over the next 12 months to around 60 young people by February 2024. There will also be increasing numbers of UASC aged 18+ that the council will have a duty to support.
- 4.9. Commissioners are working closely with Framework Agreement providers to expand provision for the UASC cohort of children in care over the next 12 months. The new supported accommodation procurement model, following the extension period, will need to have a strong focus on providing services for this group of children in care up to the age of 19.

5. Overview of Options Appraisal and Analysis

- 5.1. An options appraisal has been completed by Commissioning and Procurement.
- 5.2. Options which were considered as part of the options appraisal included:

Option 1: Do nothing and move to spot contracting arrangements.

This option would see the existing Supported Living Options Framework Agreement expire on the 31st of May 2023 resulting in no formalised agreements being in place. Supported Accommodation placements with providers would require spot contracts.

This approach is likely to result in higher weekly costs as there would be no fixed pricing in place. This option would not be compliant with PCR 2015 Procurement Regulations. Opportunities to engage with the market, respond collectively to the requirements of the new national standards, and to develop services to meet the needs of children in care and care leavers would be limited.

For the reasons above, this is not a recommended option.

Option 2: No extension to the current Framework Agreement and recommission services with a go live of 1st June 2023.

This option would be compliant with PCR 2015 procurement regulations.

The timescale for Option 2 would require going out to the market using the existing specification and contractual terms. This would need to be done before the council has been able to work with providers in response to the recently published draft national standards. This could result in DCC recommissioning an arrangement that is not fit for purpose and that could potentially need to be recommissioned with revised specifications and contractual terms within a short period.

Providers would be expected to respond to the tender at a time when they are seeking to restructure their services and business model to meet statutory regulation. This would create risk for providers which may result in higher cost submissions or result in providers deciding not to bid at this stage.

The opportunity to engage providers to develop the procurement model and create a flexible way of commissioning with more cost-effective supported accommodation services would not be realised.

For the reasons above, this is not a recommended option.

Option 3: Extend the current Framework Agreement for 8-months until 31st January 2024, with an additional entry point at the start of the extension period, to go live at the start of February 2024.

This option would allow time for commissioners and quality assurance officers to focus on working with providers to ensure that they achieve a good level of quality through the registration process. This will increase the chances of them attaining registration and bidding to join the newly commissioned arrangement. This will result in a better offer for Devon Children and young people and enhanced sufficiency in the market.

Following the publication of the final statutory standards in 2023, these standards will be fully reflected in service specifications and contractual terms in the new tender. This will avoid the need for contract variations or subsequent retendering to reflect these changes.

Commissioners will include an entry point in May 2023 to allow existing providers to add properties to the Framework Agreement and to give the opportunity for new providers to join the Framework Agreement. This will reduce the number of off Framework Agreement placements and will hopefully reduce related prices.

Commissioners will engage providers to review specifications and embed good practice. New service delivery and contractual models will be fully investigated to ensure that there is flexibility to develop the market and respond to future demand.

The new tender model is likely to include new lots which will be based on more efficient service models that respond to specific cohorts of children in care and care leavers. These new service models will take advantage of opportunities to develop more cost-effective service models that are better suited to the needs of different groups of children in care and care leavers.

5.3. For the reasons set out above Option 3 is recommended in this report.

6. Financial Considerations

6.1 The projected net forecast expenditure for on Framework Agreement placements in the financial year 2022/2023 is £5,454,600.

6.2 The projected financial expenditure during the 8-month extension is £4,515,100 at current framework prices based on November live placement data.

6.3 Should Cabinet approve the recommendation in this report to extend the existing Supported Living Options Framework Agreement there is a risk that there will be pressure from providers to increase framework prices from 1st June 2023. It is recognised that this risk would apply to the recommended option as well as any other options described in Section 5. This reflects the financial pressures that continue to impact on the market:

- The annual rate of inflation on goods, utilities, and services.
- The introduction of the Health and Social Care Tax for employees from April 2022.
- Wage increases for any staff on National Living Wage from April 2022.
- Salary increases to attract new employees due to the recruitment challenges in the social care sector.

6.4 The providers on this Framework Agreement have not received an inflationary uplift since April 2021. To reflect the inflationary pressures above an inflationary increase for 2023-24 is recommended to be set at 5% of current Framework Agreement prices. This would cost an additional £225,800 bringing the total cost of the extension to £4,740,900.

6.5 The placements budget for 2023/24 has not yet been agreed and therefore the inflationary uplift cannot be confirmed as affordable. If when the budgets have been agreed the prices create a financial pressure the service will need to ensure that appropriate management action is taken to bring costs back in line with available funding.

7. Legal Considerations

7.1 The lawful implications of the proposals have been considered and taken into account in the preparation of this report and the formulation of the recommendations set out above.

- 7.2 In particular, the proposals have been considered by DCC Legal in light of public procurement rules and Regulation 72 of the Public Contracts Regulations 2015 ('Modification of contracts during their term').

8. Environmental Impact Considerations (Including Climate Change)

- 8.1 The extension of the Supported Living Options Framework Agreement will represent a continuation of the current arrangements for supported accommodation. Consequently, there are no environmental impact considerations arising from this report.

9. Equality Considerations

- 9.1 There are no negative impacts from an equalities' perspective anticipated from the extension to the Supported Living Options Framework Agreement.

10. Risk Management Considerations

- 10.1 There is a risk that some providers may not secure OFSTED registration in October 2023 or take the decision not to seek registration due to the burdens of statutory regulation. To mitigate this risk, the council are working closely with the provider market to ensure that existing and new providers are well placed to meet the standards and continue their work in the sector. This work includes regular quality assurance visits, provider engagement events, and sharing of good practice examples. Where there is a collective benefit, this work will be undertaken with neighbouring authorities in the South-West Region.
- 10.2 The risk relating to fee increases and pricing has been summarised at Section 6 above. Providers are raising the issue of rising costs with commissioners through provider engagement. There is a risk that providers will not remain on the Supported Living Options Framework Agreement during the extension period if they regard the fee uplift as insufficient to meet increased costs. This is likely to result in an increase in spot purchase arrangements at higher cost to the council.
- 10.3 There is a risk that the market will not meet future demand due to increases in children in care and care leavers requiring supported accommodation. Commissioners are working closely with providers to increase capacity in the supported accommodation offer for UASC and semi-independent accommodation for 18+ young people.

11. Public Health Impact

- 11.1 The council will engage with providers to address the public health challenges facing children in care and care leavers. This engagement will be planned in the first half of 2023 to coincide with the preparation for the retendering of these services. Public health challenges will be reflected in future specification for these services.

12. Summary/Conclusions/Reasons for Recommendations

- 12.1 The proposed Commissioning and procurement approach will ensure that the council works closely with providers to respond to the national standards for supported accommodation. This will enable providers to improve practice, raise quality and

secure registration. This will result in high-quality supported accommodation services for children in care and care leavers in Devon.

- 12.2 Approval of the recommended Option 3 will result in the substantive final standards, due to be published by the DFE in Spring 2023, to be fully reflected in specifications, tender documents, and contractual terms. This is important for the long-term viability of the future arrangements and to reduce risk for providers and the council.
- 12.3 The proposed 8-month extension to the current framework allows for the tender to be launched following the publication of the final mandatory national standards. The standards will have a major impact on the delivery of supported accommodation. These standards need to be fully understood and implemented by providers by October 2023.
- 12.4 The extension period will enable the recommissioning of services to undertake the following work:
- Share good practice to raise the quality of services in partnership with supported accommodation providers.
 - Work with providers to implement the new national standards to meet statutory regulation.
 - Reflect the new standards and embed good practice in service specifications.
 - Develop a new procurement model to ensure that there is flexibility to develop the market and respond to future demand.
 - Develop new lots to secure more efficient service models and respond to specific cohorts of children in care and care leavers.
 - Implement new models of service delivery which are more cost-effective by taking into different levels of need.
- 12.3 Should the Cabinet agree to the proposed approach a process of engagement with the provider market and other stakeholders will be carried out ahead of the retendering of these services in 2023-24.
- 12.4 Commissioners will seek to develop a more flexible contractual and service delivery model. This will allow for lots that are targeted at the needs of specific groups of children in care and care leavers. This will lead to higher quality and more cost-effective services for young people.

Electoral Divisions: - All

Cabinet Member for Children's Services: - Councillor Andrew Leadbetter

Interim Head of Children's Commissioning: - Rupa Parmar

Deputy Chief Officer - Head of Children's Health and Wellbeing: - Janet Fraser

Contact for Enquiries: - Janet Fraser, Deputy Chief Officer- Head of Children's Health and Wellbeing and Andrew Simkin, Procurement Category Manager (Services).

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E-mail: - childrenscommissioningsecure-mailbox@devon.gov.uk

Local Government Act 1972: List of Background Papers

Background Papers	Date	File Reference
Devon County Council, Sufficiency Strategy 2022-24. Finding a place called home.	2022-2024	<ul style="list-style-type: none"> https://www.dcfp.org.uk/training-and-resources/policies-and-procedures/sufficiency-strategy/
Devon Corporate Parenting Strategy 2022-2024	2022-2024	<ul style="list-style-type: none"> https://www.dcfp.org.uk/corporate-parenting-strategy-2022-24/
Devon SEND Strategy	2021-2024	<ul style="list-style-type: none"> https://www.devon.gov.uk/education-and-families/send-local-offer/working-together/what-we-are-doing-devons-send-strategy/
DFE: Guide to supported accommodation regulations, including Quality Standards	Draft for Consultation December 2020	<ul style="list-style-type: none">
		<ul style="list-style-type: none">

LDS/23/1
Cabinet
11 January 2023

NOTICES OF MOTION

Report of the Director of Legal and Democratic Services

Recommendation: that consideration be given to any recommendations to be made to the County Council in respect of the Notices of Motion set out hereunder having regard to the relevant factual briefing/background papers and any other representations made to the Cabinet.

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The Notices of Motion submitted to the County Council by the Councillors shown below have been referred to the Cabinet in accordance with Standing Order 8(2) - for consideration, reference to another committee or to make a recommendation back to the Council.

A factual 'Briefing Note/Position Statement' prepared by the relevant Director is included, to facilitate the Cabinet's discussion of each Notice of Motion.

### **(a) Istanbul Convention to Prevent and Combat Violence against Women and Girls and Article 59 - Councillor Atkinson**

On 1<sup>st</sup> November the UK's ratification of the Istanbul convention to prevent and combat violence against women and girls and domestic violence finally came into force.

However, the Government has reserved article 59 of the treaty opting out of protecting migrant women. By quietly reserving article 59 of the treaty, the Government is still failing some of the most vulnerable women living in Devon: migrant women.

The Government's National Statement of Expectations on Domestic Violence sets out what local areas like Devon need to put in place to ensure their response to Violence against Women and Girls (VAWG) issues is as collaborative, robust and effective as it can be so that all victims and survivors can get the help they need. The Home Office expects to see local strategies and services that, amongst other things, put the victim at the centre of service delivery.

This Council believes:

- The Devon County Council and UK Government not being obliged to provide VAWG support and protection to migrant women effectively reinforces the two-tier system of support for victims, as some remain discriminated against because of their migration status.
- The Government must immediately remove the reservation to this article and provide equal protection for every woman in need, irrespective of migration status.

# Agenda Item 11

- All women, regardless of where they come from, deserve protection against violence.
- That DCC resolves to make available to migrant women in Devon services and support that it provides for other women.

## **Briefing Note / Position Statement from the Head of Communities**

The Council recognises the issue of people with no recourse to public funds (NRPF) being unable to access support and services when attempting to flee domestic abuse is one that is widely understood and directly linked with rights and protections for migrants.

Victims of domestic abuse with NRPF - mostly women and girls - are repeatedly victimised and adversely disadvantaged compared to victims with settled status, as their and their spouses' status impacts on even the very basic ability to 'seek support', with additional barriers to access being experienced by this group because of their and their spouse's immigration status.

### ***The Council's understanding of the impact of the reservation to Article 59 is thus:***

It was hoped that by the British Government signing up to the Council of Europe Convention on Preventing and Combating Violence Against Women and Domestic Violence, commonly known as the Istanbul Convention, the rights of migrant victims would be better protected. However, the reservation to Article 59, which is meant to be temporary pending review, means that **migrant victims of domestic abuse whose status is dependent on their spouse's, have no children and are not eligible to the EU settlement scheme**, continue to be unprotected. This is only a subset of a larger group of victims that have no recourse to public funds and face similar difficulties.

The reservation per se does not seem to necessarily exacerbate the already difficult situation that this group of victims faces in terms of access to support, but it is recognised as a failure to protect and lack of resolution for existing issues, nonetheless.

When referring to 'support for victims' we are not only talking about access to specialist support services or safe accommodation but, about the conditions required for victims to be able to consider fleeing in the first place such as access to social security, health, housing, education and legal support as well as the lack of threat to their safety and protections of their rights such as the right to a family life.

According to a very recent Domestic Abuse Commissioner office report and analysis by the LSE and the Oxford Migration Observatory, about 32,000 survivors with NRPF are likely to report the abuse to an authority each year. Of these, about 7,700 might require refuge or other accommodation.

There are existing dedicated Home Office mechanisms that allow access to funds, and therefore support (DDVC and DVILR), but these have significant limitations both in the length of time and eligibility.

The Domestic abuse Commissioner has very recently recommended that the Home Office adopt a proposed model, which extends support to all migrant victims and enable them to access the DDVC and DVILR for a longer period of time (6 months) , as a solution to the issues faced by victims and survivors with no recourse. ([Safety-before-status](#))

## **Devon picture:**

By nature, this can be a hidden population and within the region's rurality this is further exacerbated. The Council is liaising with local providers of domestic abuse support and safe accommodation as well as organisations supporting migrant families, such as those in bridging hotels and part of resettlement schemes, to explore this further, understand how the issue presents itself in Devon, including the levels of presentations, impact and associated risk.

*The Council understands that Ukrainian refugees and Hong Kong migrants are unaffected as they do not generally fall into the immigration status that results in NRPF.*

## ***The impact of having NRPF (for people affected by Article 59 and beyond) in Devon:***

The Council is confident that the major impact is not in terms of people receiving Domestic abuse support as they will not be turned away from local support services based on their immigration status.

The Council understands that access of support can become more challenging in terms of the provision of safe accommodation (typically refuge) which is partly reliant on access to social security benefits such as Universal Credit and housing benefit and where move on activity is directly linked with the provision of housing. This, however, is mitigated locally by providers applying flexibility and solution focused approaches to minimise impact.

It is undeniable that the most significant problem lies in the fact victims without recourse do not have access to essential support and services beyond domestic abuse specialist services, such as permanent housing, social security, legal support, education, employment and health. These system barriers, unfortunately, fall significantly outside of the authority and responsibility of DCC as a single organisation.

## **Sources:**

Please refer to this document for further information and sources [Istanbul Convention briefing 2022.12.08.docx](#)

[Safety-before-status-The-Solutions.pdf \(domesticabusecommissioner.uk\)](#)

# Agenda Item 11

## **(b) Stop Short-changing Devon - Save our Services - Councillor Brazil**

'While the Conservative Leader of Devon County Council reports that the authority's **'financial situation has never been so bleak as it is now'**, the Government has slashed the surcharge paid by UK banks from 8% to just 3% and lifted the threshold before the levy is even paid from £25million to £100million.

Yet again, while local government faces huge challenges to support the most vulnerable in our community and maintaining services, it is not increasing support to Councils that is at the forefront of the Conservatives in Government, but helping their banker mates.

The Cost of Chaos budget from short-lived Prime Minister Liz Truss which sparked the mortgage interest rate rise has also helped boost Bank earnings with NatWest, Santander, HSBC and Barclays, among others, reporting their earnings boosted in the last quarter as mortgage rates surged.

And while energy companies, fat on the profits of record increases in the price of gas and electricity, were slapped with a windfall tax, the Conservative Chancellor decided not to do the same for banks.

Devon County Council believes the budget delivered by Chancellor Jeremy Hunt was a very poor deal for the people of Devon and has done nothing to address the real terms cut of 72% in core funding for Devon in the 11 years to 2021/22. Cuts now being considered by the county council are a direct result of the Government's failure to support this authority and the Leader is instructed to write again to the Chancellor and Prime Minister setting out the devastating impacts for Devon and to call, once more, for fair funding for Devon'.

### **Briefing Note / Position Statement from the Director of Finance and Public Value**

The Government published a policy paper 'Amendments to the surcharge on banking companies' on 27<sup>th</sup> October 2021 which accompanied the 2021 Autumn Budget. This set out a change to the surcharge rate that banking companies must pay on Corporation Tax from 8 percent to 3 percent, to take effect from 1<sup>st</sup> April 2023. The annual profit threshold after which the surcharge would become payable also increased from £25 million to £100 million.

These amendments were subsequently confirmed in the 2022 Autumn Statement of 17<sup>th</sup> November. The 2021 Autumn Budget also set out that the headline rate of corporation tax would increase from 19 percent to 25 percent from April 2023. This increase in corporation tax was cancelled in the government's 'mini budget' of September 2022 but subsequently reinstated by the Chancellor of the Exchequer Rt Hon Jeremy Hunt on 17<sup>th</sup> October 2022.

Therefore, the net effect for banking organisations that are liable for the surcharge under the new, higher threshold of £100 million, will be a change from 27 percent (19% corporation tax plus 8% surcharge) to 28 percent (25% corporation tax plus 3% surcharge), a net increase of 1 percent.

With regard to local government finance, the Chancellor set out additional support to local authorities to fund social care in the Autumn Statement of 17<sup>th</sup> November 2022. This included:

- Postponement of adult social care reforms for 2 years, with the identified funding still to be made available to local government to fund social care pressures. The national level of funding was indicated as £1.3bn for 2023/24 and £1.9bn for 2024/25.
- Funding to improve hospital discharges – this was announced in two forms:
  - a) £600 million nationally via the Better Care Fund. This is split with half allocated to local government and half to the NHS;
  - b) £400 million nationally, allocated directly to local government.

The Autumn Statement also announced that Councils would be offered additional 'flexibility' in setting council tax for 2023/24 by setting the referendum limit at 2.99% and the ability to increase the adult social care precept by 2% - and therefore raise council tax by up to 4.99% overall without a referendum being required.

On 19<sup>th</sup> December 2022, the Rt Hon Michael Gove, Secretary of State for Levelling Up, Housing and Communities, released a written ministerial statement to Parliament on the provisional local government finance settlement for 2023/24 financial year.

This statement was preceded by a policy statement which set out the national position on local government finance, which stated that the Review of Relative Needs and Resources (generally referred to as the 'Fair Funding Review') and a reset of Business Rates growth will not be implemented in the next two years.

It is therefore to be expected that funding distribution will largely remain as it is now, for the remainder of this Parliament. The possible exception to this would be if Government introduce a new funding stream related to the forthcoming Extended Producer Responsibility for packaging ('pERP') scheme.

The 2023/24 local government finance settlement provides allocations per local authority of most of the funding that central government provides to councils. It is a single year settlement again, as was the settlement for 2022/23, although Government has outlined funding levels for 2024/25. The settlement is in line with the Spending Review 2021 and updated for the announcements made in the Autumn Statement.

# Agenda Item 11

It is worth noting that in response to lobbying by the County Council with support from Devon Members of Parliament, and in alignment with national campaigning by the Local Government Association and County Councils Network, the Government has reacted positively with policy decisions which benefit Devon, namely:

- the continuation of the Statutory Override for the Dedicated Schools Grant deficit for a further three years.
- the additional funding for social care
- the reinvestment of money in social care from the delayed implementation of finance reforms
- the funding to help rebuild or otherwise improve seven schools in Devon

In addition, the Government has stated that the 2023/24 local government settlement is 9.6% higher than last year. This “Core Spending Power” increase includes the option for upper tier local authorities to raise Council Tax by the fullest extent allowed in the settlement without a referendum (4.99%). In common with local government generally, the County Council still faces significant challenges but that said, the settlement does provide some welcome additional flexibility and therefore the County Council Cabinet will be looking very carefully at what can be done as far as possible to protect services the public rely on, supporting communities and the economy

At the time of writing, the council’s finance officers are examining the detailed guidance and funding tables provided by Government in order to report to Cabinet in January on the specific outcomes of the provisional settlement for Devon County Council, so that the adequacy of funding can be considered at scrutiny committees when reviewing the budget proposals for services.

## **(c) Voter Photo ID - Councillor Wrigley / Bailey**

The Government has recently introduced a requirement for photographic identification before electors are to be permitted to vote.

This is to take effect for all elections from May 2023.

Devon condemns the introduction of the requirement for Voter Photo ID and considers that the introduction of photographic ID for elections is completely unnecessary, as voter fraud is extremely rare, and at the last count, a single prosecution was taken forward on the matter. The move would have the effect of suppressing voter participation in democratic processes.

The requirement for Voter Photo ID will disenfranchise anyone without a UK Driving Licence or Passport in their hands at the time of voting. The range of additional acceptable IDs is limited and skewed towards the elderly.

The Council considers that the new rules would place a considerable burden on Returning Officers, Presiding Officers, and polling staff who would have to adjudicate on identification issues. Staff at polling stations would inevitably have to deal with angry would-be voters turned away from the polling stations. Furthermore, District councils are expected to deliver free IDs with no

funding or guidance yet issued, despite it being less than six months until the elections.

The Association of Electoral Administration considers that the timelines for the new rules under the Elections Act 'are optimistic at best, undeliverable at worst'. Details of how voters without photographic ID can apply for a 'Voter Authority Certificate' has not even been published yet.

The move could suppress the number of residents who should be able to vote, which does not reflect British standards for democracy and respect for voters.

## **Motion**

The Council therefore agrees;

1 To ask the Local Government Association (LGA) and the County Council Network (CCN) to raise the matter with the Secretary of State for Levelling Up, Housing and Communities expressing its great concern about the proposed use of photographic identification for May 2023 elections.

2 In particular the Council stresses its concern about the procedures to be introduced, which will have a disproportionately detrimental impact on younger voters for whom the procedures will be more challenging than for older voters. The Council asks the LGA and the CCN to press the Government to actively seek to encourage young people to participate in elections, **not** to place obstacles in the way of young would-be voters.

3 Asks the LGA and the CCN to press the Secretary of State not to introduce voter photographic identification for the scheduled 2023 elections. The Council also asks the LGA and the CCN to urge the Secretary of State to engage in debate with the LGA and CCN about the need for voter photographic identification, and should it be concluded that it is necessary that a more acceptable system be considered.

4. The Council agrees to send a copy of its message to the LGA and the CCN to its MPs and the Prime Minister.

## **Briefing Note / Position Statement from the Director of Legal and Democratic Services**

In April 2022, the [Elections Act 2022](#) was passed which require voters to show photo ID before being issued a ballot paper in polling stations at UK Parliamentary elections, local council elections and referendums in England and police and crime commissioner elections in England and Wales. This will also apply to a proxy voter.

The Voter Identification Regulations 2022 which were published on 3 November, were approved by the House of Commons on Monday 12th December. The regulations were subsequently approved by the House of Lords on Tuesday 13th December.

# Agenda Item 11

The voter ID provisions are due to be in place for local elections in England May 2023. Currently, Voters in Northern Ireland must provide photo ID before receiving a ballot paper. ID requirements were introduced after the 1983 General Election following concerns about fraud. Since 2003 photographic ID has been required. The House of Commons briefing paper states there has been no evidence that ID requirements in Northern Ireland have affected turnout, and since its introduction the allegations of 'personation' have been eliminated.

The types of ID to be allowed are set out in section 5 of the Act, for example passports, photographic driving licences, biometric immigration documents and some concessionary travel passes. A new free voter document, called a Voter Authority Certificate, will be made available for those without any other form of photographic ID. It is expected voters can apply for a card in early 2023.

Concerns have been raised by electoral administrators about the timetable for introduction of voter ID for local election in England in May 2023. They have also raised concerns about recruitment of polling station staff, but Government remains committed to delivering voter ID in time for the May 2023 elections. There are also further risks of people being turned away through incorrect or permissible ID.

Concerns have been raised by opposition parties regarding disenfranchising voters and that the levels of voter fraud were low.

An Electoral Commission report on electoral fraud in 2014 found no evidence of systematic polling station fraud but warned that polling stations remained vulnerable because of the few checks in place to check identity. It recommended introducing voter ID.

On a local level, this Council does not have election staff. During the Council's quadrennial elections, the District Council's are asked if they would take on the logistics and administration of the County Council election for which reimbursement of costs is made.

The Business Change Team from the Electoral Integrity Programme (Department for Levelling Up, Housing & Communities) recently contacted all Returning Officers and Electoral Registration Officers to complete a checklist about funding and digital connectivity for the Elections Act 2022. This was to gauge Authority's readiness to implement the Elections Act 2022 and follow up as needed.

Given this Council do not run the day-to-day administration of Elections we asked District Colleagues to share any responses, thoughts or concerns.

Some funding allocations have been shared with Local Authorities for 2022/23 and 2023/24, as outlined below, but no later than that, so it is unclear as to what support will be available for the County Elections in 2025.

## New Burdens Funding Allocations 22/23 and 23/24: Voter ID, Accessibility, Training & Contact Centre Costs (England and Wales)

|                 |  | FY 22/23 | FY 23/24 |
|-----------------|--|----------|----------|
| Local Authority |  |          |          |
| Grand Total     |  | Grant    | Grant    |
|                 |  |          |          |
| East Devon      |  | £27,623  | £52,232  |
| Exeter          |  | £19,348  | £30,494  |
| Mid Devon       |  | £16,239  | £37,820  |
| North Devon     |  | £18,722  | £40,680  |
| Plymouth        |  | £40,801  | £62,508  |
| South Hams      |  | £16,952  | £36,637  |
| Teignbridge     |  | £23,866  | £43,451  |
| Torbay          |  | £22,273  | £34,964  |
| Torridge        |  | £13,115  | £29,610  |
| West Devon      |  | £11,345  | £26,331  |

The County Returning Officer has expressed concerns over the extra costs that the Voter ID will almost certainly bring.

Additional costs are anticipated due to the need for ‘privacy screens’, allowing people in religious headgear or face coverings to have their identity checked away from public view, more detailed polling cards, which will have to change from A5 to A4 size and be posted in envelopes for the first time, producing “voter cards” for the those who may not have suitable ID as well as additional poll clerks on election days across Great Britain.

District Council’s were contacted to assess their readiness and those responses are still being received. However, there does appear from the responses received to date a feeling of not being as prepared as they would like.

Some comments received included the training not being done until February which is after the central system goes live and at this stage it is very difficult to assess at this stage how much additional work it will generate and how problematic it might be to administer.

In Mid-December, ahead of a vote in Parliament on plans to introduce voter ID for the May 2023 elections, Cllr James Jamieson, LGA Chairman, said:

‘.....While we accept that voter ID has now been legislated for, electoral administrators and returning officers should be given the appropriate time, resource, clarity and detailed guidance to implement any changes to the electoral process without risking access to the vote.

# Agenda Item 11

We are concerned that there is insufficient time to do this .....and for this reason are calling for the introduction of voter ID requirements to be delayed. We support the Gould Principle whereby electoral law should not be changed within six months of an election that the change would impact’.

The new voter ID requirements would have a number of implications for councils.....we also have concerns over the readiness of new IT systems, being able to properly test these and ensure staff receive training.

In addition, new voter ID requirements will require comprehensive local awareness campaigns, which councils need to be adequately funded for to tailor awareness raising efforts with the needs of their local population.

Therefore, it is sensible for the introduction of voter ID to be delayed until after May’s elections. In the meantime, we want to work with government to ensure elections are a ‘no fail’ service and that councils are given the right amount of time and resource to implement any changes’

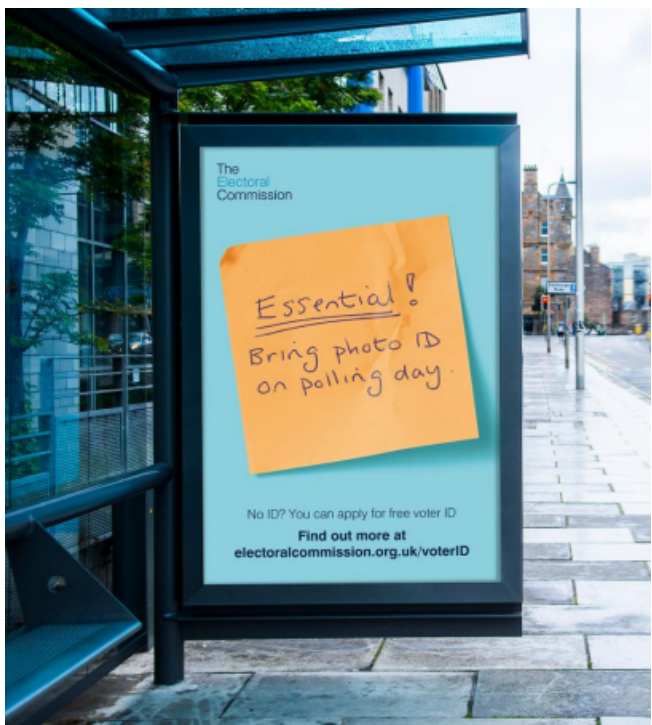
The Electoral Commission are launching a new public awareness campaign in January 2023, aimed at raising awareness of the voter ID requirement and urging voters to remember to take their ID with them on 4 May.

The campaign will ensure that people are aware of the option to apply for a Voter Authority Certificate if they don’t have an accepted form of ID.

The campaign creative concept is: ‘Note to self’ which will feature sticky note reminders covering billboards and buses, online on their social feeds and website banners, and in local newspapers.

Below are some examples of how the campaign might look.





Advertising will be a combination of mass media and targeted digital advertising to maximise the reach, including TV, Out-of-Home (billboards), Video on Demand, radio, print, social media and more.

There will also be Partner packs to help Local Authorities amplify the key messages of the campaign, and bespoke partner resources for key groups who are less likely to have eligible forms of ID or who may need additional support, for example disabled people, Gypsy, Roma and Traveller communities, older people, homeless, people registered as anonymous voters and trans and non-binary people.

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This Report has no specific equality, environmental, legal, or public health implications that will not be assessed and appropriate safeguards and/or actions taken or included within the detailed policies or practices or requirements in relation to the matters referred to herein.

MARIA PRICE

[Electoral Divisions: All]  
**Local Government Act 1972: List of Background Papers**

Contact for Enquiries: K Strahan  
Tel No: 01392 382264      Room: G31

| <b><u>Background Paper</u></b> | <b><u>Date</u></b> | <b><u>File Reference</u></b> |
|--------------------------------|--------------------|------------------------------|
| NIL                            |                    |                              |





# Torbay and Devon Safeguarding Adults Partnership

## Annual Report 2021/2022



# Agenda Item 12

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## Section 1: Chair's Foreword

### 1.1 Paul Northcott – Chair of the Torbay and Devon Safeguarding Adults Partnership (TDSAP)



All of the Board members and agencies that are represented on the Torbay and Devon Safeguarding Adults Partnership have worked hard over the last twelve months to deliver against the priorities that were set in 2020/21. The Partnership has reviewed these priorities and there was universal agreement that they remain relevant to the work that needs to take place over the next twelve months.

The last twelve months have seen the TDSAP subgroups establish themselves in terms of the work that is needed to progress to deliver the priorities. Workplans have been set and are regularly reviewed by the Partnership members to ensure that we are working constructively together to improve the services in both Devon and Torbay. We have also spent this time to look at our quality assurance processes which will enable us to know whether we are actually making a difference. We will continue to work with the Community Reference Group to ensure that the work is meeting the expectations of the individuals and their families that use our services. Where possible we have also been working together with the other Boards in both areas to reduce duplication and streamline the work that we are seeking to deliver.

I continue to be impressed by the commitment of all of the TDSAP members to sustaining the work of the Partnership.

## Section 2: Our Purpose

The Torbay & Devon Safeguarding Adults Partnership (TDSAP) is the collective name for the partners that work with the Board to safeguard adults across Torbay and Devon.

The TDSAP provides strategic leadership for adult safeguarding across Torbay & Devon and is independent, with an independent chair.

The core objective of the Partnership, set out in section 43(2) of the Care Act 2014, is to help and protect adults in its area in cases where an adult has care and support needs and;

- They are experiencing, or at risk of, abuse or neglect; and
- As a result of those care and support needs, they are unable to protect themselves from either the risk of or the experience of abuse or neglect

The TDSAP acts as the key mechanism for agreeing how agencies work together to safeguard and promote the safety and wellbeing of adults at risk and/or in vulnerable situations. It does this by co-ordinating what each of the TDSAP members does and ensures that they do it effectively.

# Agenda Item 12

## Section 3: Our Structure

The TDSAP undertook a review of its sub group structures to ensure that they remained fit for purpose to deliver the priorities contained within the Strategic Business Plan 2021-2024 and to continue to meet our requirements as laid out in the Care Act 2014.

Following the review, a revised structure was agreed as per the diagram below. This refreshed structure ensures that each group has the effective terms of reference, membership and governance in order to meet our business aims.

These meetings will continue to be supported by the Partnership Practice Lead, Partnership Business Manager and Partnership Co-Ordinator.



**TDSAP Organisational Structure**

## Section 4: Our Partnership Members

### 4.1 Statutory Partners

The Statutory Partners of the TDSAP are: **Devon and Cornwall Police, Devon County Council, Torbay Council and NHS Clinical Commissioning Group (NHS Devon)**

**On the 1<sup>st</sup> of July 2022 NHS CCG became NHS Devon Integrated Care Board (NHS Devon)**

### 4.2 Partners

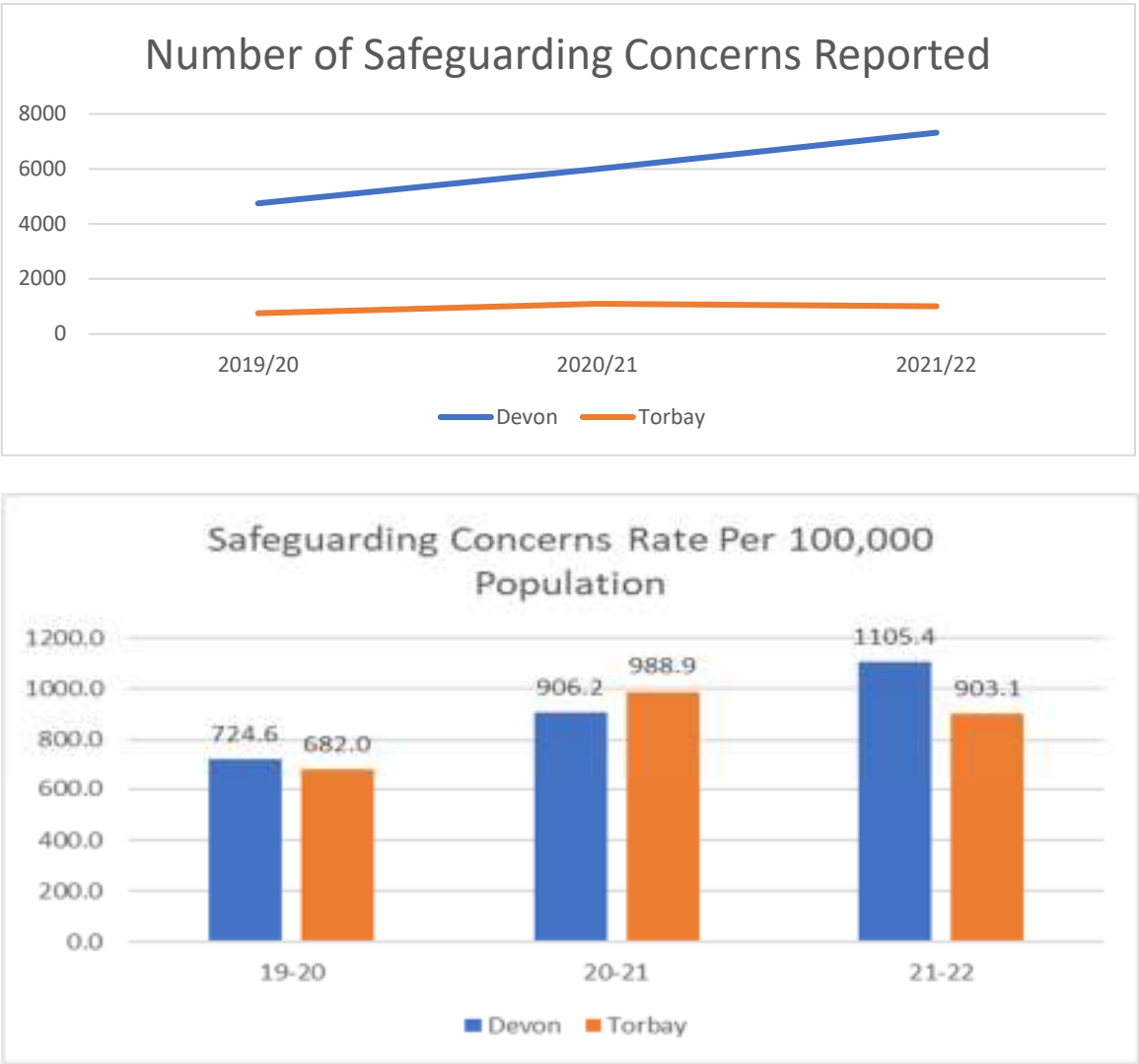
Other partner members of the TDSAP are:

|                                                        |                                               |
|--------------------------------------------------------|-----------------------------------------------|
| Torbay & South Devon NHS Foundation Trust              | NHS Devon ICB                                 |
| Royal Devon University Healthcare NHS Foundation Trust | NHS England/Improvement                       |
| University Hospitals Plymouth NHS Trust                | Devon County Council                          |
| Devon Partnership Trust                                | Torbay Council                                |
| Livewell Southwest                                     | Devon & Somerset Fire & Rescue Service        |
| South Western Ambulance Service Foundation Trust       | Care Quality Commission                       |
| Devon & Cornwall Police                                | Living Options Devon                          |
| HM Prison Service                                      | Healthwatch                                   |
| Housing and The Department of Work and Pensions        | The Heart of the South West Trading Standards |
| The Probation Service                                  | East Devon District Council                   |

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## Section 5: Safeguarding Activity

### 5.1 Safeguarding Concerns



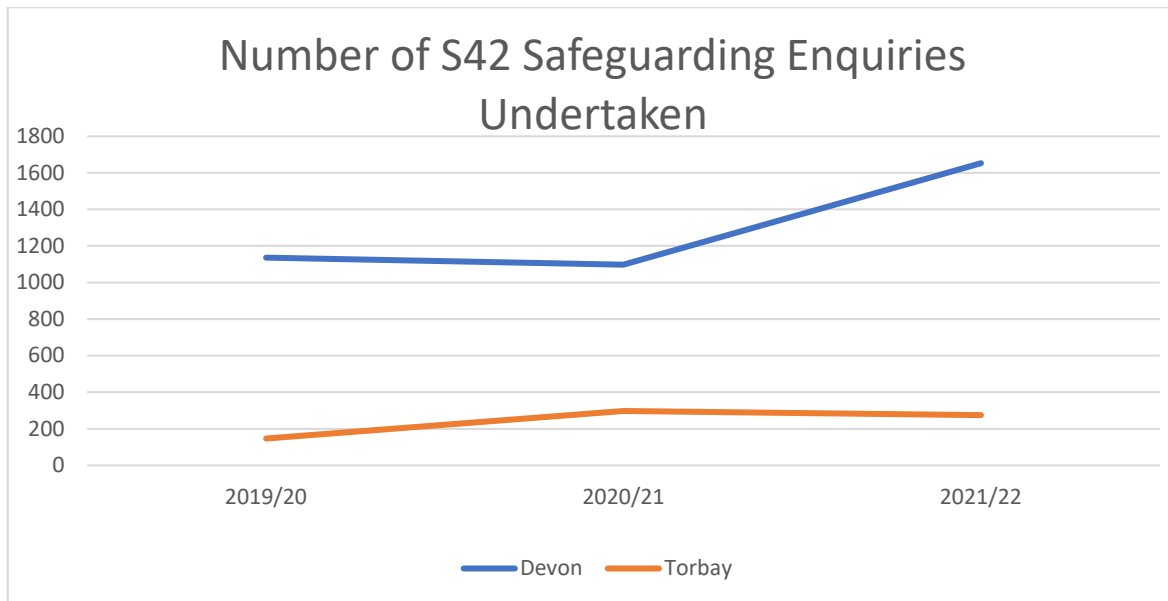
The trend in the number of adult safeguarding concerns has been different in Devon and Torbay over the past couple of years.

In Devon and Torbay there was an increase in the number of reported safeguarding concerns. This coincided with the global covid pandemic and the publication of the national guidance in 2020/21 which attempted to standardise practice of what constitutes a concern.

In Devon the numbers of concerns have continued to rise, however in Torbay the number of concerns has remained at the same level in 2021/22.

While both authorities have seen an increase in the number of reported concerns, both are still under the national rate.

## 5.2 Safeguarding Enquiries



The number of safeguarding adults enquiries, (concerns that meet the criteria for further section 42 enquiries) undertaken by both authorities, has increased over the last three years.

In Devon during 2020/21 the number of concerns raised which did not meet the criteria for a section 42 enquiry increased. This increase was due to both change in guidance on recording practices and more referrals received during the pandemic that did not necessarily require a safeguarding response. All of these referrals were directed to more appropriate pathways.

In Torbay the pattern follows much more closely to the changes seen in the numbers of concerns raised. Both authorities are again below the national rate for section 42 enquiries.

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59% of individuals in Devon and 58% in Torbay involved in safeguarding concerns in 2021-22 were female. This is consistent with previous years and the national trend. This is disproportionate to the overall Devon and Torbay population, although not necessarily the elderly population which most of our safeguarding activity relates to.



Approaches to safeguarding should be person-led and outcome-focused. In Devon 83% and in Torbay 82% of people were asked about their desired outcomes in safeguarding enquiries in 2021-22.



86% of individuals in Devon and 69% in Torbay involved in safeguarding concerns in 2021-22 recorded their ethnicity as white. The proportion of people in Devon who describe themselves as white British increases with each age group and safeguarding data on ethnicity should therefore be considered in conjunction with data on age. This data shows that the majority of safeguarding concerns in Devon relate to individual's aged 65+.



60.5% of safeguarding enquiries pursued in Devon and 50% in Torbay in 2021-22 took place within the person's own home. This has been rising for both authorities over the past couple of years and for Devon is now a higher proportion than the national picture (47.6% in 2021-22).

The proportion of enquiries recorded in care homes has fallen in 2021-22 to 22.6% in Devon putting it below the national proportion of 32.2%. The Torbay proportion has also fallen though is still above the national proportion at 38.1%.



For both Devon and Torbay the most common source of risk are Neglect and Acts of Omission (18% in Devon and 20% in Torbay) or Psychological Abuse (18% in both Devon and Torbay). This is different to the national picture where the most common sources of risk are Neglect and Acts of Omission (31%) and Physical Abuse (18%).

The TDSAP has and will continue to monitor this data to identify trends and learning that can improve service delivery.

## Section 6: Safeguarding Adults Reviews

The TDSAP must arrange a Safeguarding Adults Review (SAR) when an adult in its area dies as a result of abuse or neglect, whether known or suspected, and there is a concern that partner agencies could have worked more effectively to protect the adult.

The TDSAP must also arrange a SAR if an adult in its area has not died, but the SAB knows or suspects that the adult has experienced serious abuse or neglect.

Boards may also arrange for a SAR in any other situations involving an adult in its area with needs for care and support.

SAR activity is managed through the SAR Core Group. The Core Group meet on a quarterly basis and is attended by representatives from partner organisations including NHS Devon, Torbay County Council, Devon County Council and the Police.

### SAR activity during 2021/22

There have been 4 SAR referrals during the period of 2021-2022 which met the Care Act Criteria for a SAR.

The themes from these referrals include:

- **Mental Health** (any support that people receive to protect or promote their mental health and psychosocial wellbeing).
- **Coercive Control** (acts of assault, threats, humiliation and intimidation or other abuse that is used to harm, punish, or frighten a person).
- **Cuckooing** (the practice of taking over the home of a vulnerable person in order to establish a base for illegal drug dealing).
- **Neglect/Acts of Omission** (the failure to meet individuals basic and essential needs, either deliberately or by failing to understand these).

In 2021/22 the Torbay and Devon Safeguarding Adults Partnership completed 2 SAR's. In both cases a decision was made by TDSAP members not to publish the SAR reports on our website. These decisions were made following a review of the circumstances in each case and representations made by family members.

The TDSAP held a number of learning events during the year. These included a SAR Learning Workshop on 2<sup>nd</sup> March 2022 where multi-agency partners attended to discuss and consider the learning from recent SAR's. The event was well attended and was facilitated by members of the SAR Core Group. The feedback received from those who attended was extremely positive with participants commenting that they had really benefitted from the event.

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Future learning events and workshops are being planned for 2022/23 as well as sharing SAR learning briefs and podcasts to aid front line operational staff understand the new learning from completed SAR reports.

More information is available on our website about the TDSAP SARs, including copies of previously published SARs as well as guidance on SAR Thresholds and how to complete a SAR Referral.

## Section 7: TDSAP Sub-Groups

### 7.1 Community Reference Group

The Joint TDSAP Community Reference Group (CRG) includes people recruited from local Voluntary, Community and Social Enterprise (VCSE) and people with lived experience of the safeguarding process, across the TDSAP area.

The CRG takes direction from the TDSAP to undertake co-production, consultation and engagement work. Methods to gather intelligence have included focused task and finish groups, on-line and telephone surveys and varied user led dialogue. The CRG has provided new ways for people who have been through safeguarding processes to input directly into the work of the partnership.

The CRG provides feedback on key priorities for future work, is raising awareness of safeguarding with the adult population and two-way communication channels with representatives within and across the VCSE.

During the year the CRG brought the voice of the service user into Board meetings via video and other innovative approaches to ensure that the voice of the people we support, remains central to the planning of future partnership priorities.

### 7.2 Learning & Improvement Sub-Group

In response to the restructure of the TDSAP sub groups, the terms of reference for this sub group have also been reviewed and streamlined to ensure that this group supports the Strategic Priorities of the Torbay and Devon Safeguarding Adults Partnership.

The revised terms of reference ensure the group focuses on delivering the business activities in relation to Learning, Improvement of Practice, Training and a key focus on action planning from our Safeguarding Adults Reviews (SARs).

In addition, the group has maintained a focus on all other learning opportunities including learning from SARs outside of our area.

The Learning and Improvement sub group continues to monitor closely the Partnership Training Offer and uptake from Partners, including the private, voluntary and independent sectors. The demand continues to be high generally for all course presentations.

All training courses are running well, with good attendance and all course presentations remain virtual with a further review planned in the near future.

## **7.3 Performance and Quality Assurance Sub Group**

The newly formed Performance and Quality Assurance (PQA) Subgroup supports the Torbay and Devon Safeguarding Adult Partnership to take a strategic overview of the performance and quality of safeguarding activity across Torbay and Devon.

The group met for the first time in early 2022 and developed a clear terms of reference and a strong and robust Quality Assurance Framework, to provide the structure to ensure the group meets its aims.

The Quality Assurance Framework is underpinned by the Care Act Safeguarding Principles, and includes the expectation that learning from quality assurance will be shared with partners to bring about positive change to practice and improve outcomes for adults and their carers.

The PQA supports the partnership in looking at what we do, how well we do it and what difference we make to operational systems and processes.

The group regularly reviews safeguarding adult performance data and undertakes an in-depth review of the Annual Safeguarding Adult Collection Data, published each September, to identify areas where specific assurance is required.

## **7.4 Operational Delivery Group**

The TDSAP Operational Delivery Group (ODG) is responsible for delivering the activities set out in the TDSAP Business Activity Plan.

The group regularly considers safeguarding adults multi-agency practice, process and systems across Torbay and Devon to ensure that there is effective communication and quality working practice in place. The ODG does this to ensure that members of the public and service users are protected from potential abuse and harm.

The ODG works closely with the sub-groups of the Partnership to ensure that any potential duplication is minimised. This will be achieved through close communication between the TDSAP, this group and the Chairs of the individual sub-group.

A key purpose of the ODG is to ensure that the Learning and Improvement Sub Group, Performance and Quality Sub Group and the Community Reference Sub Group report directly to the ODG on progress of priority activities from the respective sub groups.

The ODG is the engine room of the Partnership, by controlling and directing the work of the sub groups. The ODG meets quarterly and reports directly into the Partnership Board.

Another key purpose of the group is to drive the implementation of the business plan on behalf of the TDSAP.

During the past 12 months, the group has had excellent representation from across the partnership and demonstrated a strong commitment to shared ownership of the Partnership agenda.

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## Section 8: TDSAP Priorities 2021/24

The Strategic Priorities for the TDSAP were agreed at a Development Day in July 2021. The Development Day was attended by TDSAP Partners and thus allowed a wide contribution from across Torbay and Devon. The TDSAP agreed 4 priorities as listed below which were published in the 2021-2024 TDSAP Business Plan.

The priorities are detailed below:

| Strategic Priority                                                                                                            | What we will do to deliver this priority                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>To embed the learning from Safeguarding Adult Reviews (SARs) into organisational practice</b>                              | <ul style="list-style-type: none"><li>• Partners will contribute to the SAR process and play a key role to identify the relevant learning</li><li>• We will embed a process to identify immediate learning and implement this swiftly</li><li>• We will ensure the learning is SMART with key success criteria in place</li><li>• Partners will provide strong evidence to assure the TDSAP that sustained improvements have been embedded</li><li>• Promote multi-organisational communication, ensuring cooperation as an underlying key principle</li><li>• Develop swift and dynamic processes for delivery of Safeguarding Adults Reviews</li><li>• Each Safeguarding Adults Review will have an underlying principle to 'Focus on the Learning' for each organisation</li><li>• We will regularly monitor, identify and resolve reoccurring SAR themes to prevent reoccurrence</li></ul> |
| Strategic Priority                                                                                                            | What we will do to deliver this priority                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>To work with partners to better understand and reduce the risk of 'Hidden Harm', especially in the context of COVID 19</b> | <ul style="list-style-type: none"><li>• Support and encourage all safeguarding partners to focus on the 'Hidden Harm' that is usually out of sight from public view and often not recognised or reported</li><li>• Ensure that the emphasis is on having a culture of 'spotting early signs' to prevent risks escalating</li><li>• Use COVID 19 data and information to seek assurance that partners are all uncovering and responding to hidden harm</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                |

|                                                                                                              | <ul style="list-style-type: none"> <li>• Ensure that all safeguarding partners who work with people who have needs for care and support, exercise professional curiosity and take appropriate action</li> <li>• Embed the theme of 'professional curiosity' within multi-agency case audits (MACA)</li> <li>• Develop and deliver a multi-organisational workshop and awareness campaign for partners and service representatives to better understand, encourage and support professional curiosity and escalation within their organisations</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>To improve outcomes for people with needs for care and support by finding the right solution for them</b> | <ul style="list-style-type: none"> <li>• To seek assurance that partners and service representatives work together to establish more effective coordination to achieve person centred solutions</li> <li>• Work with partners and service representatives to better understand and embed a creative approach to finding effective solutions for people with complex lives</li> <li>• We will develop and share key data and information to help develop effective communications and co-ordination between partner organisations, including strengthening links with the districts and community safety partners</li> <li>• We will focus on preventative strategies to better understand how we can avoid the need for safeguarding intervention</li> <li>• We will work with service representatives and commissioning partners to better understand people's needs and support them to achieve their desired outcomes</li> <li>• To have regular assurance from partners that people are safeguarded during and after the COVID-19 pandemic and that attention to safeguarding continues in accordance with statutory responsibilities, recognising that some people will be put at greater risk as a consequence of the pandemic</li> </ul> |
| <b>Strategic Priority</b>                                                                                    | <b>What we will do to deliver this priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Improving Involvement and Engagement with people in receipt of safeguarding services</b>                  | <ul style="list-style-type: none"> <li>• We will build on past Safeguarding Awareness Campaigns by targeting communications within our communities to raise further awareness of safeguarding</li> <li>• We will learn from COVID 19 experiences and use this feedback to shape future engagement</li> <li>• We will work with key partners to improve the interface with children's services especially for those who transition to adult services</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

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|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <ul style="list-style-type: none"><li>• To seek assurance that all partners are involving and listening to people about their experience of safeguarding</li><li>• Ensuring that all people are listening to, valuing and responding to relatives, friends and people in communities</li><li>• The partnership will have a focus on 'Making Safeguarding Personal' to ensure that safeguarding is person-led and outcome-focussed</li><li>• We will continue to invest and engage with community groups to ensure the 'voice of the person' is central to partnership working</li></ul> |
|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## Section 9: Key Partner Achievements During 2021/22

Below is a selection of the key partner achievements, in relation to safeguarding adults, during the year:

### 9.1 Devon County Council (DCC)

- Integrated Adult Social Care (IASC) and Children Social Care have jointly commissioned a 3-tier domestic abuse training package. The work was put out to competitive tender and was won by a partnership of three of Devon's specialist third sector domestic abuse organisations. Development of the training package has been a truly collaborative piece of work. There has been much sharing of expertise between the three domestic abuse services and our own workforce development team and a valuable increased level of understanding. This will positively contribute to the delivery of the TDSAP Strategic Priority for Hidden Harm.
- IASC worked in partnership with the Devon Care Home Collaborative (DCHC) and TDSAP partners to develop practice guidance for organisations who provide care and support. The documents relate to frequent occurring situations and provide guidance as to what might possibly be the next steps including whether a referral for a safeguarding adult concern should be made. The guidance developed is as follows:
  - A quick guide for when to raise a safeguarding concern
  - Safeguarding Adults and Medicines Management – Guidance for organisations who provide care and support
  - Falls and safeguarding – Guidance for organisations who provide care and support
- In partnership with The Heart of the South West Trading Standards, IASC have embedded the National Friends Against Scams E-Learning initiative as part of our Level 1 Safeguarding Adult training offer for practitioners. Concerns relating to scams increased during the pandemic, which is why this initiative was considered a priority.

## 9.2 Torbay and South Devon NHS Foundation Trust (TSDFT)

- We formed our integrated care organisation in October 2015 when we became the first NHS organisation in England to join-up hospital and community care with social care. We are proud pioneers in integrating health and social care nationally. TSDFT supports around 500,000 face-to-face contacts with patients in their homes and communities each year and see over 78,000 people in our A&E department annually. We serve a resident population of approximately 286,000 people, plus about 100,000 visitors at any one time during the summer holiday season.
- Our services include a delegated responsibility from Torbay Council for adult social care services in Torbay including safeguarding adult legal duties. We often see the benefit of our integrated services in our local safeguarding system by providing timely health and social care team responses to many of the safeguarding concerns we receive. During the past 12 months, we have enhanced our safeguarding system by integrating our Safeguarding Adult Single Point of Contact team within our Front-Door / Intake team. This has enabled us to develop our systems to ensure responses are more streamlined and efficient.
- As a regulated service we continue to place safeguarding patients from abuse and harm as a priority. We have extended our range of resources available to teams such as Mental Capacity Act resource packs and briefings, as well as reviewing our safeguarding governance process to strengthen our collective workplan activity. Examples of how we have improved patient experience include enhanced support for patients for example with dementia, as well as patients who have experienced domestic abuse.
- As an organisation that covers Torbay and Devon geographical boundaries we continue to see the value in the new Torbay and Devon Safeguarding Adults Partnership (TDSAP) in creating a consistency of approach in local safeguarding arrangements. We very much value being part of the TDSAP and will continue to support its arrangements as needed.

## 9.3 Devon and Cornwall Police

- We have introduced the Strategic Safeguarding Improvement Hub (SSIH) which is a multi-disciplinary team made up of both police officers and police staff with extensive safeguarding, public protection and investigative experience who work to deliver improvements in working practices. They will also identify training needs, take the learning from SARs and Domestic Homicide Reviews and ensure recommendations are taken forward across the organisation and identify national good practice across the 13+ strands of vulnerability.
- We have also completed a survey of frontline staff to measure baseline understanding of the Mental Capacity Act. This will identify training needs but has also been used as an opportunity to sign post staff to the College of Policing MCA guidance for police officers.

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- With the introduction of Niche Needs Explanatory Note, all officers will shortly be receiving training on completing Public Protection Notices (PPN) with a specific focus on Adults at Risk. This training will include wider safeguarding adults themes such as the 'voice of the adult', 'spotting the signs of hoarding/self-neglect', 'making a safeguarding referral', 'the Mental Capacity Act', 'Adult Criminal Exploitation', 'Modern Slavery/Human Trafficking' and 'Hate Crime'.

## 9.4 Devon Partnership Trust

- During 2020-2021 the Trust completed 316 safeguarding adults enquiries (compared with 227 in 2019-2020) and increase in activity of 39%.
- We have embedded a Restorative and Just Learning Culture (MerseyCare NHS Trust) into our *Managing Safeguarding Concerns about Staff* process; this is now an appendix to the *Promoting a Positive Work Environment* Policy - [Restorative Just and Learning Culture :: Mersey Care NHS Foundation Trust](#)
- We have also introduced Memory Capture Forms for use following incidents and safeguarding concerns on wards.
- The Trust has developed new policies and guidance for staff on:
  - Safeguarding Supervision
  - Social Media
  - Managing disclosures of historical abuse
- The Trust has also designed and implemented new training on professional boundaries for staff following learning from safeguarding enquiries

## 9.5 NHS Devon

- NHS Devon have developed and delivered Safeguarding Adult Level 3 training to supplement the online Health Education England Course. This has improved staff's confidence in responding to safeguarding enquiries.
- We have strengthened our links with the independent healthcare providers from whom we commission services through the development of an Independent Safeguarding Forum. This enables us to deliver peer safeguarding supervision and respond to individual requests for support.
- NHS Devon appointed a named GP for safeguarding in the summer of 2021. The named GP has enabled NHS Devon to strengthen the support provided to general practice. This is improving the quality of individual responses to safeguarding enquiries.

## 9.6 University Hospitals Plymouth NHS Trust

- Our safeguarding integrated "Think Family" service has continued to improve and evolve in 2021/22. Notwithstanding the enduring COVID pandemic and the significant unprecedented national demands seen by acute hospital(s) and health services, we have maintained a robust, reactive and effective safeguarding service.

- With executive support and resourcing we are ready to embrace the statutory changes in the long-awaited Liberty Protection Safeguards and the impact anticipated for our large acute organisation.
- The acquisition of a health Independent Domestic Violence Advisor (IDVA) has provided a specialist clinical on-site dedicated worker who we can say with confidence has saved lives in 2021-22.

## **9.7 Royal Devon University Healthcare NHS Foundation Trust**

On the 1<sup>st</sup> of April 2022 Royal Devon & Exeter NHS Foundation Trust and Northern Devon Healthcare Trust merged to become Royal Devon University Healthcare NHS Foundation Trust. These achievements are reflective of both organisations.

- MyCare, an electronic healthcare record, has now been introduced across all Royal Devon services in the North and East. This will deliver improved communication across all services, including supporting safeguarding practice information sharing and partnership working. There has been a focus on supporting discharge planning when safeguarding concerns have been raised.
- We have continued support of workforce development through education and training, particular focus on self-neglect, domestic abuse and including the Mental Capacity Act (MCA) and Liberty Protection Safeguards (LPS).
- Attendance at TDSAP learning events and SAR practice events have supported practice.
- We are flexible and responsive to change, working actively towards greater awareness of the impact of trauma on peoples' live. We have hosted a study day and participate in the Devon Trauma Network.
- The Trust has invested in MCA/LPS Teams to support practice and prepare for LPS introduction next year.

## **9.8 Probation Service**

- In Devon and Torbay we have ensured all staff have completed their Safeguarding Adults Training.
- We have started a quarterly "Focus on Safeguarding" session where we disseminate learning from Safeguarding Adults Reviews.
- We are focussing on supporting staff to complete more home visits so that they can assess neglect or any other risk factors in individuals homes.

## **9.9 HM Prisons**

- Buddies - The Buddies work alongside healthcare and prison officers to help support and care for their peers as part of a collaborative service. The Buddies consistently demonstrate their passionate commitment to help others, empowering those vulnerable around them to maintain their independence.

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- Listener's Scheme – We have introduced a peer-support scheme within prisons, which aims to reduce suicide and self-harm. Listeners provide confidential emotional support to their peers who are struggling to cope or feeling suicidal. They are selected for the role by Samaritans volunteers and receive intensive training based on the training that Samaritans' volunteers undertake.
- Peaceful Solutions – This is a confidential peer led process for all to be fully heard and understood in order to find change through choice rather than enforcement. Generally accessed by those in crisis or in need of additional support, a meeting is held with a trusted and trained facilitator to talk through the issue or conflict with an aim of supporting and agreeing a peaceful solution.
- We have an overarching Safety strategy which incorporates safeguarding, and sign posting.
- We hold bi-weekly meetings with local authority (DCC Social worker & OT with PPG) regarding vulnerable prisoners to ensure safeguarding issues are avoided via robust referrals.

## Section 10: Looking Ahead

The TDSAP Board and its sub groups will continue to manage, monitor and deliver the aims of the 2021-2024 strategic priorities, which were reviewed in the Summer of 2022 and will be reviewed again in 2023 to ensure they remain fit for purpose.

A copy of the strategic priorities can be found by clicking here: [Strategic Priorities 2021/2024](#)

## FARMS ESTATE COMMITTEE

5 December 2022

### Present:-

Councillors J Yabsley (Chair), J Brook (Vice-Chair), J Berry, A Dewhirst, L Samuel, C Whitton and L Warner

\* **51**      **Minutes**

**RESOLVED** that the minutes of the meetings held on 23 and 26 September 2022 be signed as correct records.

\* **52**      **Items Requiring Urgent Attention**

There was no item raised as a matter of urgency.

\* **53**      **Announcements**

The Chair made the following announcements:

- (a) Welcome to Mrs Saltmarsh who was attending the meeting in her capacity as a Co-opted Member of the Council's Standards Committee to observe and monitor compliance with the Council's ethical governance framework.
- (b) Megan Broom was the new Devon Federation of Young Farmers Clubs representative in place of Rupert Shinner.

\* **54**      **Revenue Monitoring 2022/23 (Month 7)**

The Committee received the Report of the Director of Finance and Public Value (DF/22/112) on the County Farms Estate Revenue Monitoring (Month 7) 2022/23, noting the target surplus of £534,000, which was an increase of £70,000 on the previous year's target, and detailing income and expenditure to date.

Members' questions and discussion included:

- Rising inflation meant that less maintenance work could be afforded with the same budget provision and programmed maintenance works had to be carefully prioritised.
- Every Estate farm had an asbestos register and asbestos management plan in place. Inspections of known and visible asbestos were carried out annually. Contractors were instructed to always check the asbestos register before any landlord's works were undertaken. Tenants were

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also advised to check the register when they, or contractors on their behalf, were carrying out any works. The landlord would also commission a HSG264 survey if invasive landlord's works were planned to ensure, as far as was practicably possible, the works would not disturb any hidden or unknown asbestos.

- The budget for tree survey work was proving adequate and, the Council as landlord, was responsible for all trees that needed attention or clearing, under the terms of the farm tenancies.
- The majority of tenants paid their rent by direct debit in 10 instalments through the year thereby aiding cashflow for tenants (particularly the dairy tenants in receipt of monthly milk cheques) and minimising the risk of rental arrears.

## \* 55 **Capital Monitoring 2022/23 (Month 7)**

The Committee received the Report of the Director of Finance and Public Value (DF/22/111) on the County Farms Estate Capital Monitoring (Month 7) 2022/23, noting that the approved capital programme for 2022/23 included schemes totalling £1,000.00.

It was also noted that an 'underspend' of £25,787 in 2021/22 and an in-year receipt of £30,000 brought the balance of capital available to spend in 2022/23 to £1,055,787.

As requested at the last Committee meeting, the Report also included a schedule of all County Farms Estate disposals that had been completed by Month 7 and contributed towards the Corporate Capital Programme.

Discussion points with Members and Officers included:

- Members requested that future schedules of disposals shown at paragraph 6.2 of the Report also included a column for hectares sold.
- As the receipts from disposals (£6.3m) were fed into the Corporate Capital Programme, the Estate continued to bid for funding in line with other competing service needs of the Council.
- Due to inflationary pressures, Members asked how far adrift the refurbishment programme was likely to be from what was proposed at the start of the year, which Officers agreed to look at.

## \* 56 **Management and Restructuring Issues**

The Committee considered the Report of the Head of Digital Transformation and Business Support (Interim) BSS/22/15) on the County Farms Estate Management and Restructuring issues relating to Part Cordwents Farm, Halberton.

Although the land in question was not allocated for development in the Local Plan, the Council had promoted it through previous Local Planning Authority 'calls for sites' exercises. Plans were tabled by the Land Agent to assist Members with their decision-making.

Discussion points included:

- The proposed five year tenancy of the one acre of land or thereabouts would likely be restricted to community growing shared space rather than individual allotments.
- To reduce environmental impact, it was suggested that sustainable travel be encouraged to access the one acre site during discussions with the Parish Council, although it was noted that the Grand Western Canal carpark was nearby.

It was **MOVED** by Councillor Brook, **SECONDED** by Councillor Yabsley and

**RESOLVED** that

- (i) the Halberton Parish Council be granted a new 10 year security of tenure excluded common law tenancy of the property known as 'The Mead' in Halberton for a term commencing 25 March 2025 and expiring 25 March 2035 subject to terms being agreed. Such terms to include:
  - (a) Allowing the use of the site to be extended to accommodate temporary and portable skate park.
  - (b) Allowing the siting of a temporary and portable sports changing room facility.
  - (c) An annual break clause should the land be required for any form of alternative use or development.
  - (d) A right of access for the landlord to carry out all or any surveys and investigations associated with the potential for any form of alternative use or development.
  - (e) A 'lift and shift' clause requiring the Parish Council to remove all apparatus and other infrastructure from the land prior to end of tenancy.
- (ii) the Halberton Parish Council be granted a five year security of tenure excluded common law tenancy of one acre or thereabouts of land in the North West Corner of NG0004 (adjoining the permissive path) forming part Cordwents Farm, Halberton for the sole use of providing a community growing space, subject to terms being agreed, and that users of the land be encouraged to access the land by means of sustainable travel.

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\* 57 **The Rock Review: Working together for a thriving agricultural tenanted sector (October 2022)**

The Committee received the Report of the Head of Digital Transformation and Business Support (Interim) with the appended Rock Review: Working together for a thriving agricultural tenanted sector (October 2022).

The Report set out a brief summary of just one small section of the Review and focused solely on the comments, observations and recommendations relating to Council Farms. It was however noted that there were far more wide ranging recommendations that if accepted and actioned would assist greatly the success of the wider tenanted farming sector.

It was **MOVED** by Councillor Brook, **SECONDED** by Councillor Dewhirst and

**RESOLVED** that the findings of the Rock Review and in particular the recognition of the vitally important role Council Farms play in the tenanted sector be welcomed.

\* 58 **Exclusion of the Press and Public**

**RESOLVED** that the press and public be excluded from the meeting for the following items of business under Section 100(A)(4) of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1, 2 and 3 of Schedule 12A of the Act, namely information relating to, and which was likely to reveal the identity of, tenants and information relating to the financial or business affairs of tenants and the County Council and, in accordance with Section 36 of the Freedom of Information Act 2000, by virtue of the fact that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

\* 59 **Holdings and Tenancies etc.**

*(An item taken under Section 100A(4) of the Local Government Act 1972 during which the press and public were excluded, no representations having been received to such consideration under Regulation 5(5) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012)*

\* (a) **Requests for Extensions of Tenancy**

The Committee considered the Report of the Head of Digital Transformation and Business Support (BSS/22/17), setting out requests for extensions of tenancy.

It was **MOVED** by Councillor Brook, **SECONDED** by Councillor Dewhirst and

**RESOLVED** that should the tenant of Prixford Barton Farm, Marwood be granted a five year Farm Business Tenancy of the land at Middle Winsham Farm, Braunton he be invited to surrender his interest in Prixford Barton Farm at 25 March 2023 so that he can be granted a new Farm Business Tenancy of Prixford Barton Farm for a longer term of nine years expiring 25 March 2032, subject to terms being agreed.

\* (b) **Future Development Potential Opportunities**

(Councillor Dewhirst declared a personal interest in this item by virtue of being a member of the Teignbridge District Council Planning Committee.)

The Committee received the Report of the Head of Digital Transformation and business Support (BSS/22/18), setting out future development potential opportunities. The Report was for information and awareness purposes only at this stage.

Members stressed the importance of retaining some capital for essential infrastructure improvements and to reinvest in the purchase of some land to ensure the size of the Estate was kept as close to the 10,000 acre target as possible.

Members discussed the Report and noted the amendments verbalised at paragraph 3.6.

**NOTES:**

1. *Minutes should always be read in association with any Reports for a complete record.*
2. *If the meeting has been webcast, it will be available to view on the [webcasting site](#) for up to 12 months from the date of the meeting*

\* **DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 2.15 pm and finished at 3.56 pm

# Agenda Item 14a

## FARMS ESTATE (INTERVIEWING) COMMITTEE

19 December 2022

Present:-

Councillors J Yabsley (Chair), J Brook, H Gent and Mrs L Warner (Tenants' representative)

\* **60**      **Items Requiring Urgent Attention**

There was no item raised as a matter of urgency.

\* **61**      **Exclusion of the Press and Public**

**RESOLVED** that the press and public be excluded from the meeting for the following items of business under Section 100(A)(4) of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1, 2 and 3 of Schedule 12A of the Act, namely information relating to, and which was likely to reveal the identity of, tenants and information relating to the financial or business affairs of tenants and the County Council and, in accordance with Section 36 of the Freedom of Information Act 2000, by virtue of the fact that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

\* **62**      **Farm Re-lettings: Little Stone Farm, South Molton, Hurlditch Farm, Lamerton and Endfield Farm Sandford**

(An item taken under Section 100A(4) of the Local Government Act 1972 during which the press and public were excluded, no representations having been received to such consideration under Regulation 5(5) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012).

The Head of Digital Transformation and Business Support (Interim) reported on the circumstances of this reletting.

The Committee then considered the rent for the holdings and interviewed prospective tenants.

**(a)      Little Stone Farm, South Molton**

It was **MOVED** by Councillor Yabsley, **SECONDED** by Councillor Brook and

**RESOLVED** that the tenancy of Little Stone Farm, South Molton be offered to Mr AJW on the subject to contract terms and conditions proposed and in the

# Agenda Item 14b

2

FARMS ESTATE (INTERVIEWING) COMMITTEE

19/12/22

event that Mr AJW does not take up the offer of tenancy the farm can be offered in the alternative to Mr JT as runner up.

## (b) Hurlditch Farm, Lamerton

It was **MOVED** by Councillor Brook, **SECONDED** by Councillor Gent and

**RESOLVED** that the tenancy of Hurlditch Farm, Lamerton be offered to Mr WP on the subject to contract terms and conditions proposed and in the event that Mr WP does not take up the offer of tenancy the farm can be offered in the alternative to Mr GWE as runner up.

## (c) Endfield Farm, Sandford

It was **MOVED** by Councillor Yabsley, **SECONDED** by Councillor Gent and

**RESOLVED** that the tenancy of Endfield Farm, Sandford be offered to Mr PB on the subject to contract terms and conditions proposed and in the event that Mr PB does not take up the offer of tenancy the farm can be offered in the alternative to Mr BF as runner up.

\* **DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 10.00 am and finished at 5.00 pm

## FARMS ESTATE (INTERVIEWING) COMMITTEE

20 December 2022

Present:-

Councillors J Yabsley (Chair), J Brook, H Gent and Mrs L Warner (Tenants' representative)

### \* 63 Items Requiring Urgent Attention

There was no item raised as a matter of urgency.

### \* 64 Exclusion of the Press and Public

**RESOLVED** that the press and public be excluded from the meeting for the following items of business under Section 100(A)(4) of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1, 2 and 3 of Schedule 12A of the Act, namely information relating to, and which was likely to reveal the identity of, tenants and information relating to the financial or business affairs of tenants and the County Council and, in accordance with Section 36 of the Freedom of Information Act 2000, by virtue of the fact that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

### \* 65 Farm Re-lettings: Lower Northchurch Farm, Yarnscombe and Lower Parks Farm, Crediton

(An item taken under Section 100A(4) of the Local Government Act 1972 during which the press and public were excluded, no representations having been received to such consideration under Regulation 5(5) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012).

The Head of Digital Transformation and Business Support (Interim) reported on the circumstances of this reletting.

The Committee then considered the rent for the holdings and interviewed prospective tenants.

#### (a) Lower Northchurch Farm, Yarnscombe

It was **MOVED** by Councillor Brook, **SECONDED** by Councillor Gent and

**RESOLVED** that the tenancy of Lower Northchurch Farm, Yarnscombe be offered to Mr AG on the subject to contract terms and conditions proposed.

# Agenda Item 14c

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FARMS ESTATE COMMITTEE

20/12/22

## (b) Lower Parks Farm, Crediton

It was **MOVED** by Councillor Brook, **SECONDED** by Councillor Gent and

**RESOLVED** that further interviews of additional potentially suitable prospective tenants be conducted as soon as practically possible to ensure the best possible tenant is selected.

\* **DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 10.00 am and finished at 5.00 pm

## Improvement Partnership Board - Minutes

**Date:** Tuesday 22<sup>nd</sup> November 2022, 14:00-16:00

**Location:** Fortescue Committee Suite, County Hall or Via Microsoft Teams

**Attended:** Matt Dunkley (Chair), Jan Spicer, Cllr Andrew Leadbetter, Rachel Shaw, Lisa Bursill, Cllr Rob Hannaford, Liz Davenport, Angie Sinclair, Nigel Denning, Liam Ennis, Kellie Knott, Steven Philip, Jo Turl, Graham Hill, Saleem Tariq, Hannah Dixon (Minutes)

**Apologies:** Councillor John Hart, Cllr Alistair Dewhirst, Roy Linden (Steven Philip deputised), Darryn Allcorn (Jo Turl deputised)

| No | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Action                                 |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| 1. | <b>Introductions &amp; Apologies - Chair</b> <ul style="list-style-type: none"> <li>The Chair welcomed everyone to the meeting and introductions were made. Any apologies were noted.</li> <li>The Chair acknowledged that Melissa Caslake has left the LA, LB is the temporarily acting acting DCS, the new arrangements will be put in place soon and the Board will be informed of them as soon as possible.</li> <li>LB updated the group that Ofsted will be on site for the Social Care Monitoring Visit on 6<sup>th</sup> and 7<sup>th</sup> December 2022. They will be focusing on the front end of children in care e.g. PLO, decision making of children coming in to care, unregulated and unregistered arrangements, emergency placements and will be looking at the impact of recent changes of leadership. The chair therefore asked that focus on children in care action plan are the areas for the monitoring visit and will look at overall improvement plan at next meeting.</li> </ul>                                                                                                                                                                                                                                                                                                                                        |                                        |
| 2. | <b>Minutes from previous meeting / Action Log – Chair</b> <ul style="list-style-type: none"> <li>The minutes were signed off as a true and accurate record of the previous meeting</li> </ul> <p>The action log was updated accordingly:</p> <ul style="list-style-type: none"> <li>CFD Update to be added to the IPB Forward Plan – <b>ACTION: MD to update at the next meeting as to whether this is needed on the agenda or can come off as an action.</b></li> <li>Narrative on NHS Cyber Attack – <b>ACTION: LD gave a verbal update and agreed to send a paper to ND for Ofsted by 28/11/22.</b></li> <li>Commitment for CAMHS colleagues to find a way to give even greater priority to children in care – it is a key priority area and CAMHS are implementing a new pathway increasing capacity and focus for children in care to provide increased access. <b>ACTION: LD to provide a briefing on this for Ofsted by 28/11/22.</b></li> <li>Children in care using private dentists for check-ups – this is complete. The services, arrangements and processes are in place for people to access private dentists and there is believed to be good geographical coverage, <b>ACTION: JT to check that there aren't any geographical black holes. ACTION: JF to check if the message has got to both our own foster carers</b></li> </ul> | MD<br><br>LD<br><br>LD<br><br>JT<br>JF |

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                        |
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|    | and independent fostering agencies that there is an arrangement for children in care to be put to be given priority for MyDentist appointments.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                        |
| 3. | <p><b>Health and Dental Care Update</b><br/>Attendees noted the documents shared by LD &amp; DA; JT discussed the papers on behalf of DA.</p> <p><b>Audit regarding young people receiving copies of their health assessments:</b><br/>This audit was undertaken due to concerns raised at the previous Board that young people are not receiving copies of their health assessments, the audit confirmed these concerns are founded as a large proportion haven't received the documents. It was agreed at the Corporate Parenting Strategic Partnership Board that the health assessments can be sent directly by the nurse to the young person/ carers copying in social work practitioners rather than via the social work team. <b>ACTION: JF to make enquiries to ensure that young people/ carers are receiving copies of other important documentation e.g., education plans.</b><br/><b>ACTION: JF to ask all social work practitioners to check that their young people have had a copy of their health assessment in the last year, to ensure a copy is sent to every young person if there is any doubt, they haven't already received it and that it is on their record.</b><br/><b>ACTION: The data on this to be reviewed at the next meeting, to give confirmation that the new process is in place and making positive impact.</b><br/><b>ACTION: The audit cycle for this to be discussed in the next meeting.</b></p> <p><b>Health assessments and dental report:</b><br/>Dental information discussed within actions from the last meeting item. Progress has been made on completed health assessments, as of today 82.7% completed.</p> | <p>JF</p> <p>JF</p> <p>HD to add to agenda<br/>HD to add to agenda</p> |
| 4. | <p><b>Children in Care Priority Action Plan</b><br/>Attendees noted the document shared by ND &amp; LB.</p> <ul style="list-style-type: none"> <li>A part of the performance improvement has been due to cleaning up our data, understanding where to record and when to record, we are a lot more confident in our ability to have a list of children with correct dates. Training has also been provided to practitioners about performance and data collection to ensure this improvement is sustainable going forward. Staff working from home may be a barrier to this as they cannot easily ask colleagues for help with recording, management have been encouraging people to work back in the office in a planned and managed way. RH challenged that he had seen evidence from frontline workers where they hadn't received training or couldn't access the relevant software, so they had been setting up manual ways to recording data. He also suggested that in terms of recruitment and retention if colleagues don't feel like they know what they're doing, this is another reason for them to</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                        |

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|    | <p>consider resigning. There is a need to consider increasing the capacity of the eclipse team to provide more training and doing everything we can to listen to practitioners to make the required changes.</p> <p>RH had also been told by staff that they couldn't record data/ didn't trust the system as it could lose important data (in MASH) etc. JF and LB assured the group that more training has been completed by the Eclipse team and making as many changes as we can to Eclipse to make it a better system for practitioners, as well as workshops on Power BI. There is a cultural shift where the performance systems are trusted more and there is less manual reporting. Within the next 6-12 months there will be a single data recording system and single data search function, this has moved forward significantly.</p> <ul style="list-style-type: none"> <li>• <b>ACTION: JF to ensure that Eclipse and management recording training is on the induction checklist and that it cannot be used unless they have completed the training.</b></li> <li>• MASH-G and Early Help recording system will be transferred to Eclipse in 6-12 months. The MASH online referral form is going live next month, the information has gone out to all safeguarding leads in schools, GH mentioned that he is hoping that it will rectify timeline issues.</li> <li>• Heads of Service recruitment is going well, and the service manager applications have now closed and will be interviewed within the next couple of weeks. All Heads of Services have been told that there is a requirement for them to be in the office and can work from home when appropriate.</li> <li>• There is an overall reduction on average for caseloads for social workers and overall reduction in vacancies. This good news has gone out to staff. <b>ACTION: AL to add the good news about caseloads and recruitment to his members' newsletter.</b></li> <li>• GH advocated the Social Worker in Schools work being pushed out more throughout the local authority, the Social Worker in Schools in North Devon won a gold award in the Social Worker of the Year Awards. LB confirmed it is being considered in phase 2 of our reshape. The data strongly represents this being preventative in terms of number of referrals from schools and could be used as an investment.</li> <li>• Permanency planning – for children who have reached the second review performance is very good (97%), there is a balance of strong and weaker plans. There are less last-minute asks for placements, so permanency planning is happening sooner but not in all cases and there would still be examples of late permanency planning. Family network training from the Family Group Conferencing (FGC) Team has helped with this, Leeds supported the FGC Service with a 2-day workshop and the performance of FGC team has improved, the waiting list has been eliminated and more families are seen.</li> <li>• Life story work – good examples but not consistent. IROs are looking out for life story work and where the evidence is that it is happening, this is already showing signs of impact.</li> </ul> | <p>JF</p> <p>AL</p> |
| 5. | <p><b>Audits – Nigel Denning</b></p> <ul style="list-style-type: none"> <li>• There was a vulnerability around PEPs as these were not recorded on Eclipse but on a separate system, but this has been</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                     |

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|    | <p>resolved.</p> <ul style="list-style-type: none"> <li>• Stand up speak up (SUSU) Council met with senior managers and AL and co-created a workplan, they are happy to meet Ofsted if they want to meet with SUSU Council.</li> <li>• Supervision and Management – quality and impact are variable; this will be honestly discussed with Ofsted long with discussing what we are doing about this.</li> <li>• Reviewing audits – Childrens Services Leadership Team have reviewed all moderated audits. This identified some issues with some audits being incomplete and some moderators applying overly harsh thresholds, despite this, 75 audits have been fully completed. Since the deep dive into all audits took place in September there have been a number of actions taken e.g., appointed new people to posts, reset expectations around audits and what to do as moderator if they don't agree with grade, audit training has been reviewed, redesigned, and started to be rolled out and we extended October audits to give people longer to do a quality audit. Part of the training is covering how to communicate restoratively with social work practitioners about their cases when moderating. The learning for the leadership team from this is to ensure that processes are created from the ground up to create a new culture, when it's something you have been told to do by management it seems like an extra task, however it is just a conversation about practice that has to be in our everyday working culture.</li> <li>• We will be honest with Ofsted about the audit ratings and say most of the work is requires improvement, but what matters is taking positive actions to make good outcomes for children.<br/>RH made comment that some of the problems we've previously encountered corporately is that behind the scenes take informal soundings on what you think the outcome from Ofsted will be, and a couple of these have been horrendously wrong. We need to get these comms right with Members in the first instance. JF advised what had been described today and in Scrutiny is an accurate picture of where we are, and there are varying levels of practice. If Ofsted see areas of poor practice that will shape what they write.</li> <li>• <b>ACTION: MD mentioned that members should have the opportunity to observe an audit process, with appropriate boundaries put in place, as part of their learning.</b></li> </ul> | JF |
| 6. | <p><b>'You Said We Did' Following the Previous Monitoring Visit – Nigel Denning and Lisa Bursill.</b><br/>Attendees noted the document shared by ND &amp; LB.</p> <p>This document addresses the last issues mentioned in the previous monitoring visit, <b>ACTION: LB to ensure it is shared with Inspectors in this monitoring visit, and a version should be produced at each monitoring visit.</b></p> <p>JS shared that in her phone call to Ofsted last week they did say that there is only so many times that they can say the progress is too slow, the pace will have to be extremely accelerated if it is said again at this monitoring visit.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | LB |

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| 7.                              | <p><b>Forward Plan – Chair</b></p> <p><b>ACTION:</b> The Board agreed that the meeting on 12<sup>th</sup> December will be cancelled. The next meeting will be after the monitoring visit letter is published on either w/c 16<sup>th</sup> or 23<sup>rd</sup> January.</p> <p><b>ACTION:</b> HD to add Monitoring Visit and Full Improvement Plan to the next agenda.</p> | <p><b>HD</b></p> <p><b>HD</b></p> |
| 8.                              | <p><b>AOB – All</b></p> <p><i>With no other open or closed business, the meeting concluded at 1600hrs.</i></p>                                                                                                                                                                                                                                                             |                                   |
| <p><b>Next Meeting: TBC</b></p> |                                                                                                                                                                                                                                                                                                                                                                            |                                   |



**SEND Improvement Partnership Board**

|                   |                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Date:</b>      | Tuesday, 29 November 2022                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Location:</b>  | Fortescue Committee Suite and Microsoft Teams                                                                                                                                                                                                                                                                                                                                                        |
| <b>Present:</b>   | Trevor Doughty (chair), Shayna Stanbury (minutes), Jan Spicer, Rachel Shaw, Cllr John Hart, Julia Bonell, Victoria Mitchell, Joanne Siney, Darryn Allcorn, Damien Jones, Louise Taylor, Meg Booth, Cllr Andrew Leadbetter, Paul Walker, Lisa Bursill, Jo Turl, Beverley Mack, Jackie Ross, Angie Sinclair, Amy Bickford, Mark Tucker, Dianne Rochford, Cllr Rob Hannaford, Simon Winward, Rob Gasson |
| <b>Apologies:</b> | Hannah Pugliese, Nicholas Crippa, Rupa Parmar.                                                                                                                                                                                                                                                                                                                                                       |

| No | Actions & Decisions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Who will action? |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 1. | <b>Welcome, Introductions &amp; Apologies</b><br>T Doughty welcomed the group and a round of introduction took place.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                  |
| 2. | <b>Review of the previous meetings minutes and actions.</b><br>It was agreed the header of the minutes to state "Local Area" rather than Devon County Council as the board is in partnership as a local area. Members agreed the minutes of the previous meeting. The action log was reviewed, and updates provided.                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                  |
| 3. | <b>Educational Psychologists (EP)</b><br>It was previously agreed to pause the traded EP services until December however it has been suggested to extend this until February half term. EP's have reported they are making headway and are developing a business case about how they can increase the service offer so not to rely on interim.<br><br>The board raised being conscious about the damage that could have on traded services and the potential schools could look elsewhere to commission EP work. In addition, there are many children who are outside the education system and not in schools and all children need to be focused on, not just those in the initial assessment phase.<br><br>The board agreed to extend to February, subject to checking the financial position. |                  |
| 4. | <b>Communications</b><br>V Mitchell raised a small group of board members met before the board and discussed areas on communications which need development, individual case communications, the local offer, service wide communications and going on a journey with schools and health. A meeting is being set up with a smaller group to begin setting out the work under section B and the workstreams.<br>T Doughty suggested he is happy to sign off communications written in partnership with Devon, health and PCFD.                                                                                                                                                                                                                                                                    |                  |

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| 5.         | <p><b>Updates and Accelerated Progress Plan</b></p> <p>Following the letter from DfE the plan is being reviewed. Some of the actions are being slightly amended as well the KPI's. In addition, the success criteria is being lined up with what families told us and the plan is being developed to ensure it is accessible.</p> <p>J Ross shared the updated of the plan for sections A – C and B Mack shared updated section D.</p> <p>D Jones shared the timetable below for the plan, signing off routes and deadlines.</p> <table><tr><td>05/12/2022</td><td>Share revised SEND Improvement Plan / APP with the SEND Improvement and Partnership Board<br/>Inviting Feedback by the end of 06/12/2022</td></tr><tr><td>07/12/2022</td><td>Jackie Ross and PCFD work to amend plan following feedback from SEND Improvement Partnership Board</td></tr><tr><td>08/12/2022</td><td>SEND Improvement Plan (APP) shared with Jan Spicer, Jane Milligan, Lisa Bursill and Darryn Allcorn</td></tr><tr><td>09/12/2022</td><td>SEND Improvement Plan - agreed and sign off by Jan Spicer and Jane Milligan for submission to the DfE</td></tr><tr><td>12/12/2022</td><td>Submission to the DfE</td></tr></table> | 05/12/2022 | Share revised SEND Improvement Plan / APP with the SEND Improvement and Partnership Board<br>Inviting Feedback by the end of 06/12/2022 | 07/12/2022 | Jackie Ross and PCFD work to amend plan following feedback from SEND Improvement Partnership Board | 08/12/2022 | SEND Improvement Plan (APP) shared with Jan Spicer, Jane Milligan, Lisa Bursill and Darryn Allcorn | 09/12/2022 | SEND Improvement Plan - agreed and sign off by Jan Spicer and Jane Milligan for submission to the DfE | 12/12/2022 | Submission to the DfE |  |
| 05/12/2022 | Share revised SEND Improvement Plan / APP with the SEND Improvement and Partnership Board<br>Inviting Feedback by the end of 06/12/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |            |                                                                                                                                         |            |                                                                                                    |            |                                                                                                    |            |                                                                                                       |            |                       |  |
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| 09/12/2022 | SEND Improvement Plan - agreed and sign off by Jan Spicer and Jane Milligan for submission to the DfE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |                                                                                                                                         |            |                                                                                                    |            |                                                                                                    |            |                                                                                                       |            |                       |  |
| 12/12/2022 | Submission to the DfE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |                                                                                                                                         |            |                                                                                                    |            |                                                                                                    |            |                                                                                                       |            |                       |  |
|            | <p><b>Executive / Working Group</b></p> <p>T Doughty suggested a smaller group (SEND Improvement Partnership Executive Group) who sits alongside the board and overseas the improvement plan process. Members will include T Doughty, J Ross, Programme Team, PCFD and a health lead. This group will meet before the next board.</p> <p>A new governance is being developed and will be shared with the group with the plan for feedback.</p> <p>The group discussed responding to the improvement plan and the next steps which included setting up the workstreams under the 4 areas. T Doughty agreed that the workstreams should now be set up to take forward the improvement plan and <b>(action) bring back to the next board meeting in December.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |                                                                                                                                         |            |                                                                                                    |            |                                                                                                    |            |                                                                                                       |            |                       |  |
| 7.         | <p><b>AOB</b></p> <ul style="list-style-type: none"><li>A Bickford has organised a day on Monday for young people to share their views and feed into the board and their experience on the 4 areas.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                                                                                                                                         |            |                                                                                                    |            |                                                                                                    |            |                                                                                                       |            |                       |  |

**Date for Next Meeting:** Tuesday, 13 December 2022

## DEVON COUNTY COUNCIL

### COUNCIL/CABINET FORWARD PLAN

In line with the public's general rights of access to information and the promotion of transparency in the way which decisions are taken by or on behalf of the Council, Devon County Council produces a Forward Plan of any Key Decisions to be taken by the Cabinet and any Framework Decisions to be made by the County Council. The Plan normally covers a period of a minimum of four months from the date of publication and is updated every month.

The County Council has defined key decisions as those which by reason of their strategic, political or financial significance or which will have a significant effect on communities in more than one division are to be made by the Cabinet or a Committee of the Cabinet. Framework Decisions are those decisions, which, in line with Article 4 of the Council's Constitution must be made by the County Council.

The Cabinet will, at every meeting, review its forthcoming business and determine which items are to be defined as key decisions and the date of the meeting at which every such decision is to be made, indicating what documents will be considered and where, in line with legislation, any item may exceptionally be considered in the absence of the press and public. The revised Plan will be published with the papers for the meeting. *Where possible the Council will attempt to keep to the dates shown in the Plan. It is possible that on occasion may need to be rescheduled.* Please ensure therefore that you refer to the most up to date Plan.

Click to see an [up to date version of the Forward Plan](#) on the Council's web site at any time.

Also see the website for [Copies of Agenda and Reports of the Cabinet or other Committees of the County Council](#) referred to in this Plan

## FORWARD PLAN

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown

Any person who wishes to make representations to the Council/Cabinet about (a) any of the matters proposed for consideration in respect of which a decision is to be made or (b) whether or not they are to be discussed in public or private, as outlined below, may do so in writing, before the designated Date for Decision shown, to The Democratic Services & Scrutiny Secretariat, County Hall, Exeter, EX2 4QD or by email to: [members.services@devon.gov.uk](mailto:members.services@devon.gov.uk)

### PART A - KEY DECISIONS

(To Be made by the Cabinet)

| Date of Decision | Matter for Decision                               | Consultees | Means of Consultation* | Documents to be considered in making decision                                                                                                                                        | County Council Electoral Division(s) affected by matter |
|------------------|---------------------------------------------------|------------|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
|                  |                                                   |            |                        |                                                                                                                                                                                      |                                                         |
|                  | <i>Regular / Annual Matters for Consideration</i> |            |                        |                                                                                                                                                                                      |                                                         |
| 11 January 2023  | Target Budget and Service Targets for 2023/2024   |            |                        | Report of the Director of Finance and Public Value outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions                                           |

|                  |                                                                                                                                                    |                                                      |                                       |                                                                                                                                                                                                       |               |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 10 February 2023 | Admission Arrangements and Education Travel Review: Approval to admission arrangements for subsequent academic year                                |                                                      |                                       | Report of the Director of Children and Young Peoples Futures outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.        | All Divisions |
| 10 February 2023 | Adult Social Care - Sufficiency Assessment Annual Return and the National Cost of Care Assessment                                                  |                                                      |                                       | Report of the Director of Integrated Adult Social Care outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.              | All Divisions |
| 8 March 2023     | Flood Risk Management Action Plan 2023/2024<br>Update on the current year's programme and approval of schemes and proposed investment in 2023/2024 | Liaison through Devon Operation Drainage Group       | All other Risk Management Authorities | Report of the Director of Climate Change, Environment and Transport outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 12 April 2023    | County Road Highway Maintenance Capital Budget and Progress on 2022/23 Schemes and Proposals for the 2023/24 Programmes                            | Public, CIRS Scrutiny, highway maintenance suppliers | Meetings and surveys                  | Report of the Director of Climate Change, Environment and Transport outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 10 May 2023      | Revenue and Capital Outturn 2022/2023                                                                                                              |                                                      |                                       | Report of the Director of Finance and Public Value outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                  | All Divisions |

|                   |                                                                                 |                                                               |                                                                                           |                                                                                                                                                                                                       |               |
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| 13 September 2023 | Transport Capital Programme 2023/24 and 2024/25: Update and Proposed Allocation | Public, District Councils, Stakeholders and Delivery Partners | LTP 2011 – 2026 consultation, meetings, planning applications and local plan consultation | Report of the Director of Climate Change, Environment and Transport outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 8 November 2023   | Childcare Sufficiency Assessment - Annual Return                                |                                                               |                                                                                           | Report of the Director of Children and Young Peoples Futures outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.        | All Divisions |
| 86                | <i>Specific Matters for Consideration</i>                                       |                                                               |                                                                                           |                                                                                                                                                                                                       |               |
| 11 January 2023   | Budget Monitoring - Month 8                                                     | N/A                                                           | N/A                                                                                       | Report of the Director of Finance and Public Value outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                  | All Divisions |

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| 11 January 2023  | Cullompton High Street Heritage Action Zone – Higher Bullring Public Realm Enhancement Project: Approval of design and to progress to scheme delivery | Local Member, public and stakeholders    | Through formal Mid Devon District Council consultation: online and paper questionnaire, exhibitions, presentations, interactive map. | Report of the Director of Climate Change, Environment and Transport outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | Cullompton & Bradninch |
| 11 January 2023  | Contract Extension for the Supported Living Options Framework for Children Looked After and Eligible Care Leavers                                     | Framework Providers                      | Provider Seminars                                                                                                                    | Report of the Deputy Chief Officer - Head of Childrens Social Care outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.  | All Divisions          |
| 10 February 2023 | Seaton to Colyford Multi-Use Path - Approval to construct                                                                                             | Local Member, Cabinet Member, landowners | Public consultation for whole route in 2011                                                                                          | Report of the Director of Climate Change, Environment and Transport outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | Seaton & Colyton       |
| 8 March 2023     | Budget Monitoring - Month 10                                                                                                                          | N/A                                      | N/A                                                                                                                                  | Report of the Director of Finance and Public Value outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                  | All Divisions          |

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| 8 March 2023 | Rifford Road, Exeter: Segregated Cycle Track Scheme on route E12 for Approval | Public, local stakeholders including local businesses Councillors (Devon County Council and Exeter City Council); Community builders and community organisations ; Schools; Bus, shared car/bike and taxi operators; emergency services Exeter Highways and Traffic Orders Committee | Consultation website and leaflet, letter drop (~800 households in vicinity and residents of Rifford Road) press release and posters put up and circulated locally. | Report of the Director of Climate Change, Environment and Transport outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All in Exeter; Heavitree & Whipton Barton; Wonford & St Loyes |
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| Between 8 March 2023 and 10 May 2023 | Queen Street, Newton Abbot: Pedestrian Enhancement Scheme for Approval | Public, local stakeholders including local businesses and Newton Abbot Town Council, Teignbridge Highways and Traffic Orders Committee | Consultation website and questionnaire, letter drop (~1000 residents, ~150 businesses), webinars, public exhibition in Newton Abbot Library | Report of the Director of Climate Change, Environment and Transport outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | Newton Abbot North |
| 2 April 2023                         | Highway Infrastructure Asset Management Plan                           | -                                                                                                                                      | -                                                                                                                                           | Report of the Director of Climate Change, Environment and Transport outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions      |

|               |                                |                                                                                                                                                                           |                      |                                                                                                                                                                                                                                             |               |
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| 12 April 2023 | Net-Zero Supply Chain Strategy | Environmental Performance Board, Climate Change Standing Overview Group of the Corporate Infrastructure and Regulatory Services Committee, Devon County Council suppliers | Meetings and surveys | Report of the Director of Climate Change, Environment and Transport, Director of Finance and Public Value outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
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| 12 April 2023 | Exeter, Heart of Teignbridge, and Barnstaple, with Bideford and Northam Local Cycling and Walking Infrastructure Plans – For adoption | Stakeholders , public, relevant Highway and Traffic Orders committees | Stakeholder engagement workshops, online DCC ‘Have Your Say’ consultation website, press releases, social media posts, HATOC reports | Report of the Director of Climate Change, Environment and Transport outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All in Exeter; Ashburton & Buckfastleigh; Barnstaple North; Barnstaple South; Bideford East; Bideford West & Hartland; Bovey Rural; Broadclyst; Chulmleigh & Landkey; Fremington Rural; Ipplepen & The Kerswells; Kingsteignton & Teign Estuary; Newton Abbot North; Newton Abbot South; Northam |
| 12 April 2023 | Integrated Adult Social Care - Vision and Strategy                                                                                    | All public and service users                                          | Full public and service user engagement process.                                                                                     | Report of the Director of Integrated Adult Social Care outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.              | All Divisions                                                                                                                                                                                                                                                                                    |

**PART B -FRAMEWORK DECISIONS**  
(Requiring approval of the County Council)

| Date of Decision                                                            | Matter for Decision                                                                                                      | Consultees | Means of Consultation** | Documents to be considered in making decision                                                                                                                                                  | County Council Electoral Division(s) affected by matter |
|-----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| 23 January 2023                                                             | Pay Policy Statement 2023/2024                                                                                           |            |                         | Report of the Head of HR outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                     | All Divisions                                           |
| 16 February 2023                                                            |                                                                                                                          |            |                         |                                                                                                                                                                                                |                                                         |
| 10 February 2023                                                            | Revenue Budget, Medium Term Financial Strategy 2023/2024 - 2026/2027 and the Capital Programme for 2023/2024 - 2027/2028 |            |                         | Report of the Director of Finance and Public Value outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.           | All Divisions                                           |
| 16 February 2023                                                            |                                                                                                                          |            |                         |                                                                                                                                                                                                |                                                         |
| 10 February 2023                                                            | Cornwall Council's proposal to join Adopt South West                                                                     |            |                         | Report of the Director of Children and Young Peoples Futures outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. |                                                         |
| 16 February 2023                                                            |                                                                                                                          |            |                         |                                                                                                                                                                                                |                                                         |
| <b>PART C - OTHER MATTERS</b><br>(i.e. Neither Key Nor Framework Decisions) |                                                                                                                          |            |                         |                                                                                                                                                                                                |                                                         |

| Date of Decision                                                                 | Matter for Decision                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Consultees                                                                                                          | Means of Consultation** | Documents to be considered in making decision                                                                                                                                                                                                            | County Council Electoral Division(s) affected by matter |
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|                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                     |                         |                                                                                                                                                                                                                                                          |                                                         |
|                                                                                  | <i>Regular / Annual Matters for Consideration</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                     |                         |                                                                                                                                                                                                                                                          |                                                         |
| Between 11 January 2023 and 8 May 2025<br>Between 11 January 2023 and 8 May 2025 | Standing Items, as necessary (Minutes, References from Committees, Notices of Motion and Registers of Delegated or Urgent Decisions)<br><i>[NB: Items relating to the letting or occupancy of individual holdings may contain information about, or which is likely to reveal the identity of, an applicant for a holding and about the financial and business affairs of the Council and any prospective or existing tenant that may need to be discussed in the absence of the press and public]</i> | To be considered at the Farms Estates Committee, including any advice of the Council's Agents South West Norse Ltd. |                         | Report of the Head of Digital Transformation and Business Support, Head of Digital Transformation and Business Support outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions                                           |
| Between 11 January 2023 and 8 May 2025                                           | Standing Items, as necessary (Minutes, References from Committees, Notices of Motion and Registers of Delegated or Urgent Decisions)                                                                                                                                                                                                                                                                                                                                                                   | As necessary                                                                                                        |                         | Report of the TBC outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                                                                                      | All Divisions                                           |

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| 11 January 2023  | Torbay and Devon Safeguarding Adults Partnership - Annual Report |                         |  | Report of the TBC outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                                   | All Divisions |
| 10 May 2023      | Public Health Annual Report 2022/2023                            |                         |  | Report of the Director of Public Health, Communities and Prosperity outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary. | All Divisions |
| 12 July 2023     | Treasury Management Stewardship Outturn Report                   | CIRS Scrutiny Committee |  | Report of the Director of Finance and Public Value outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                  | All Divisions |
| 13 December 2023 | Treasury Management Stewardship Mid Year Report                  |                         |  | Report of the Director of Finance and Public Value outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                  | All Divisions |
| 13 December 2023 | Torbay and Devon Safeguarding Adults Partnership - Annual Report |                         |  | Report of the Chair outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary.                                                 | All Divisions |
|                  | <i>Specific Matters for Consideration</i>                        |                         |  |                                                                                                                                                                                                       |               |